

MAHATMA EDUCATION SOCIETY'S
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
RESEARCH
RASAYANI

Date: 14/02/2024

Pillai HOC Institute of Management Studies and Research, Rasayani

MINUTES OF MEETING

Meeting Details:-

A meeting of the Anti-Ragging Committee was conducted on 14/02/2024 at 11.00 a.m. in the Directors Conference Hall.

Meeting Name: - Anti- Ragging Committee Review Meeting

Meeting Objective: -

- The objective of this meeting is that to review case of ragging if any
- To organize Anti-ragging awareness program
- To guide Hostel staying students (Boys and Girls)
- Any other relevant subject if any.

Location: - Directors Conference Hall.

Meeting Time: - 11:00 am

Date: - 14/02/2024

Host: - Dr. Ketan Vira

Meeting Invitees:-

The following members were present for the meeting:

1. Dr. Ketan Vira	Chairman
2. Dr. Govind Shinde	Member
3. Prof. Deepa Manoj	Member
4. Ms. Sheena Nair	Member
5. Ms. Prerana Mundhe	Member Female Students Representative
5. Mr. Muzeeb Mokashi	Member, Male Students Representative
6. Mr. Vineet Murli	Member
8. Ms. Ashrin Khan	Member
9. Ms. Sheeba Rajan	Member Secretary

General Meeting Minutes (Decisions/ Discussion/ Ideas)

Dr. Ketan Vira was in the Chair. He welcomed all the members present.

Member Secretary Ms. Sheeba Rajan read the minutes of the previous meeting held on 16th October 2023. The minutes were found to be in order; the same were confirmed and signed by the Chairman.

Chairman Dr. Ketan Vira has elaborated that due to change in the Government Positions we have experienced delay in the MH-CET Examination and through which our Admissions are

delayed and extended till November. But now we have started the Semester/ Batch as soon as possible and on regular basis.

The student representatives both Mr. Muzeeb Mokashi (Male Student Representative) and Ms. Prerana Mundhe (Female Student Representative) informed the committee that there were no cases of ragging come to their notice.

Ms. Sheeba Rajan Member Secretary of the committee has informed that the committee has not received any complaints from any student or parent during this academic year through online or offline mode.

All the member of committee visited to all hostels on the campus and guided students regarding the issue. And it was decided that the new students will have Anti- Ragging session once in 6 months and will be informed that ragging is strictly prohibited in the college premises.

The meeting ended with a vote of thanks to the chair.



Dr. Ketan Vira
Chairman



Ms. Sheeba Rajan
Member Secretary

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PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
RESEARCH
RASAYANI

Date: 16/10/2023

Pillai HOC Institute of Management Studies and Research, Rasayani

MINUTES OF MEETING

Meeting Details:-

A meeting of the Anti-Ragging Committee was conducted on 16/10/2023 at 11.00 a.m. in the Board Meeting Room.

Meeting Name: - Anti- Ragging Committee Discussion Meeting

Meeting Objective: - The objective of this meeting is that new members are added in the committee and new batch students have join, so we need to find out various methods.

Location: - Board Meeting Room.

Meeting Time: - 11:00 am

Date: - 16/10/2023

Host: - Dr. Ketan Vira

Meeting Invitees:-

The following members were present for the meeting:

- | | |
|-----------------------|---------------------------------------|
| 1. Dr. Ketan Vira | Chairman |
| 2. Dr. Govind Shinde | Member |
| 3. Prof. Deepa Manoj | Member |
| 4. Ms. Sheena Nair | Member |
| 5. Ms. Prerana Mundhe | Member Female Students Representative |
| 5. Mr. Muzeeb Mokashi | Member, Male Students Representative |
| 6. Mr. Vineet Murli | Member |
| 8. Ms. Ashrin Khan | Member |
| 9. Ms. Sheeba Rajan | Member Secretary |

General Meeting Minutes (Decisions/ Discussion/ Ideas)

Dr. Ketan Vira was in the Chair. He welcomed all the members present.

Ms. Sheeba Rajan read the minutes of the previous meeting held on 13th January 2023. The minutes were found to be in order; the same were confirmed and signed by the Chairman.

Mr. Vineet Murli said there are new members added in the Anti- Ragging Committee, they should be aware about the norms of the Committee and should suggest some ideas as there are no restrictions on Covid-19 and Institution is opened fully.

Prof. Deepa Manoj suggested that the new batch of students who will be inducted in the month of November 2023 should be informed during their orientation program that ragging is strictly prohibited in the college. It should also be written in their handbook/ Brochure and

requested Ms. Ashrin Khan to continue with the responsibility. Ms. Ashrin Khan added students should be informed that if any case of ragging occurs in the campus, they should not hesitate to report the same to the Anti- Ragging Committee.

All members of the committee reviewed the directions given by the various statutory authorities like AICTE, UGC, University of Mumbai, Director of Technical Education, and Gov. of Maharashtra for taking the preventive measures for curbing the menace of ragging.


Dr. Govind Shinde has suggested giving directives to all the higher semester students to fill the online anti ragging form and report to the class councilors.

The committee has appreciated these suggestions and approved it.


Ms. Sheeba Rajan, Member Secretary of the committee has informed that the committee has not received any complaints from any student or parent during this academic year.

All the members of the committee visited all the hostels on the campus and guided them regarding the issue.

The meeting ended with a vote of thanks to the chair.



Dr. Ketan Vira
Chairman



Ms. Sheeba Rajan
Member Secretary

MAHATMA EDUCATION SOCIETY'S
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
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RASAYANI

Date: 04/07/2023

MINUTES OF MEETING

Meeting Details:-

A meeting of the Anti-Ragging Committee was conducted on 04/07/2023 at 11.00 a.m. in the Directors Conference Hall.

Meeting Name: - Anti- Ragging Committee Review Meeting

Meeting Objective: -

- The objective of this meeting is that to review case of ragging if any
- To organize Anti-ragging awareness program
- To guide Hostel staying students (Boys and Girls)
- Any other relevant subject if any.

Location: - Directors Conference Hall.

Meeting Time: - 11:00 am

Date: - 04/07/2023

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1. Dr. Pradip Chatterjee	Chairman
2. Mr. Ghosh Sir	Member Secretary
3. Ms. Sheeba Rajan	Member
4. Ms. Sheena Nair	Member
5. Mr. Vineet Murli	Member
6. Mr. Wilson David	Member
7. Ms. Ashrin Khan	Member
8. Ms. Riya Nikam	Member (Female Students Representative)
9. Mr. Shubham Dhondsekar	Member (Male Students Representative)
10. Mr. Nitin Mumbaikar	Parent

General Meeting Minutes (Decisions/ Discussion/ Ideas)



Dr. Pradip P Chatterjee was in the Chair. He welcomed all the members present.

Member Secretary Ms. Sheeba Rajan read the minutes of the previous meeting held on 16th January 2023. The minutes were found to be in order; the same were confirmed and signed by the Chairman.

Chairman Dr. Pradip P Chatterjee has elaborated that due to change in the Government Positions we have experienced delay in the MH-CET Examination and through which our Admissions are delayed and extended till November. But now we have started the Semester/ Batch as soon as possible and on regular basis.


The student representatives both Mr. Shubham Dhondsekar (Male Student Representative) and Ms. Riya Nikam (Female Student Representative) informed the committee that there were no cases of ragging come to their notice.

Ms. Sheeba Rajan Member Secretary of the committee has informed that the committee has not received any complaints from any student or parent during this academic year through online or offline mode.

All the member of committee visited to all hostels on the campus and guided students regarding the issue. And it was decided that the new students will have Anti- Ragging session once in 3 months and will be informed that ragging is strictly prohibited in the college premises.

The meeting ended with a vote of thanks to the chair.




Dr. Pradip P Chatterjee
Chairman


Mr. Ghosh Sir
Member Secretary

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Date: 16/01/2023

MINUTES OF MEETING

Meeting Details:-

A meeting of the Anti-Ragging Committee was conducted on 16/01/2023 at 11.00 a.m. in the Board Meeting Room.

Meeting Name: - Anti- Ragging Committee Discussion Meeting

Meeting Objective: - The objective of this meeting is that new members are added in the committee and new batch students have join, so we need to find out various methods.

Location: - Board Meeting Room.

Meeting Time: - 11:00 am

Date: - 16/01/2023

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1. Dr. Pradip Chatterjee	Chairman
2. Mr. Ghosh Sir	Member Secretary
3. Ms. Sheeba Rajan	Member
4. Ms. Sheena Nair	Member
5. Mr. Vineet Murli	Member
6. Mr. Wilson David	Member
7. Ms. Ashrin Khan	Member
8. Ms. Riya Nikam	Member (Female Students Representative)
9. Mr. Shubham Dhondsekar	Member (Male Students Representative)
10. Mr. Nitin Mumbaikar	Parent

General Meeting Minutes (Decisions/ Discussion/ Ideas)

Dr. Pradip P Chatterjee was in the Chair. He welcomed all the members present.

Ms. Sheeba Rajan read the minutes of the previous meeting. The minutes were found to be in order; the same were confirmed and signed by the Chairman.



Mr. Vineet Murli said there are new members added in the Anti- Ragging Committee, they should be aware about the norms of the Committee and should suggest some ideas as there are no restrictions on Covid-19 and Institution is opened fully.

Ms. Sejal Malusare suggested that the new batch of students who will be inducted in the month of November 2022 should be informed during their orientation program that ragging is strictly prohibited in the college. It should also be written in their handbook/ Brochure and

requested Ms. Ashrin Khan to continue with the responsibility. Ms. Ashrin Khan added students should be informed that if any case of ragging occurs in the campus, they should not hesitate to report the same to the Anti- Ragging Committee.

All members of the committee reviewed the directions given by the various statutory authorities like AICTE, UGC, University of Mumbai, Director of Technical Education, and Gov. of Maharashtra for taking the preventive measures for curbing the menace of ragging.

Mr. Wilson David has suggested giving directives to all the higher semester students to fill the online anti ragging form and report to the class councilors.


The committee has appreciated these suggestions and approved it.


Ms. Sheeba Rajan, Member Secretary of the committee has informed that the committee has not received any complaints from any student or parent during this academic year.

All the members of the committee visited all the hostels on the campus and guided them regarding the issue.

The meeting ended with a vote of thanks to the chair.




Dr. Pradip P Chatterjee
Chairman


Mr. Ghosh Sir
Member Secretary

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Date: 15/03/2022

MINUTES OF MEETING

Meeting Details:-

A meeting of the Anti Ragging Committee was conducted on 15/03/2022 at 01:00 pm in the Board Meeting Room.

Meeting Name: Anti Ragging Committee Discussion Meeting.

Meeting Objective: Virtual Orientation Programs: Conduct virtual orientation programs for new students to familiarize them with anti-ragging policies, guidelines, and reporting procedures.

Location: Google Meet.

Meeting Time: - 01:00 pm

Date: - 15/03/2022

Host:- Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1.	Dr. Pradip Chatterjee	Chairman
2.	Mr. Ghosh Sir	Member Secretary
3.	Ms. Sheeba Rajan	Member
4.	Ms. Sheena Nair	Member
5.	Mr. Vineet Murli	Member
6.	Mr. Wilson David	Member
7.	Ms. Ashrin Khan	Member
8.	Ms. Namrata Somani	Member (Female Students Representative)
9.	Mr. Jayesh Gholap	Member (Male Students Representative)
10.	Mr. Kaluram kurangale	Parent

General Meeting Minutes (Decisions/ Discussion/ Ideas)



Dr. Pradip Chatterjee, the Chairman of the Committee, initiated the meeting by welcoming all attendees and emphasizing the significance of conducting virtual orientation programs to ensure a ragging-free campus.

Mr. Vineet Murli proposed dividing the virtual orientation program into multiple sessions. Each session would focus on different aspects, such as introducing the anti-ragging committee, explaining the college's policies, and providing information on reporting mechanisms.

Ms. Sheena Nair suggested using interactive content, including quizzes, scenarios, and role-playing exercises, to engage new students actively and make the orientation sessions more effective.

Ms. Ashrin Khan recommended involving senior students in the orientation process to share their experiences and promote a friendly and supportive atmosphere for newcomers.

Ms. Sheeba Rajan proposed incorporating testimonials from students who have previously benefited from the college's anti-ragging initiatives. This would emphasize the effectiveness of the policies and encourage new students to report any incidents without hesitation.

Mr. Wilson David suggested arranging dedicated question and answer sessions during the orientation to address any concerns or doubts raised by the new students.

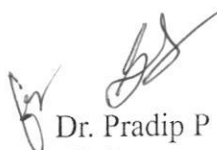
The committee discussed the importance of providing orientation content in multiple languages to accommodate students from diverse backgrounds.


Mr. Ghosh Sir proposed conducting a pre-orientation survey to understand the students' expectations and knowledge about ragging-related issues. This information would help tailor the orientation content accordingly.

It was agreed upon that a feedback mechanism should be established to collect input from new students after the orientation sessions. This feedback would be used to improve future orientation programs.

Dr. Pradip Chatterjee assigned specific responsibilities to each member for developing, organizing, and promoting the virtual orientation programs. A timeline for the implementation of the orientation sessions was also set.




Dr. Pradip P Chatterjee
Chairman


Mr. Ghosh Sir
Member Secretary

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Date :-05/02/2022

MINUTES OF MEETING

Meeting Details :-

A meeting of the Anti-Ragging Committee was conducted on 05/02/2022 at 11.00 a.m. in the Google Meet.

Meeting Name: - Anti- Ragging Committee Review Meeting

Meeting Objective: - Mental Health Challenges: Acknowledge the impact of COVID-19 on students' mental health and well-being. The committee can collaborate with mental health professionals to provide support and counseling services.

Location: - Google Meet

Meeting Time: - 11:00 am

Date: -05/02/2022

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1. Dr. Pradip Chatterjee	Chairman
2. Mr. Ghosh Sir	Member Secretary
3. Ms. Sheeba Rajan	Member
4. Ms. Sheena Nair	Member
5. Mr. Vineet Murli	Member
6. Mr. Wilson David	Member
7. Ms. Ashrin Khan	Member
8. Ms. Namrata Somani	Member (Female Students Representative)
9. Mr. Jayesh Gholap	Member (Male Students Representative)
10. Mr. Kaluram kurangale	Parent



General Meeting Minutes (Decisions/ Discussion/ Ideas)

:Dr. Pradip Chatterjee, the Chairman of the Committee, initiated the meeting by welcoming all attendees and emphasizing the importance of addressing the mental health challenges faced by students, especially during the ongoing pandemic.

COVID-19 Impact on Mental Health: Ms. Sheena Nair presented an overview of the mental health issues that students might be experiencing due to the disruptions caused by COVID-19. She highlighted the increased stress, anxiety, and feelings of isolation among students.

Collaboration with Mental Health Professionals: Mr. Vineet Murli proposed the idea of collaborating with mental health professionals, either through the college's counseling

services or external partnerships. The aim was to offer virtual counseling sessions and support to students who might be struggling with their mental well-being.

Online Awareness Campaign: Ms. Ashrin Khan suggested conducting an online awareness campaign to promote mental health awareness among students. This campaign could include webinars, articles, and social media posts focusing on stress management, coping mechanisms, and seeking help when needed.

Training for Faculty and Staff: Mr. Wilson David recommended providing training sessions for faculty and staff members to recognize signs of mental distress in students and guide them to appropriate resources.

Creating Support Groups: Ms. Sheeba Rajan proposed the establishment of virtual support groups where students could share their experiences, connect with others facing similar challenges, and receive peer support.

Anonymous Helpline: Mr. Ghosh Sir suggested setting up an anonymous helpline for students to seek assistance and discuss their concerns without fear of judgment.

Budget and Resources: The committee discussed the allocation of funds and resources required to implement the proposed mental health support initiatives effectively.

Action Plan: Dr. Pradip Chatterjee assigned specific action items to each member to develop a comprehensive plan for the mental health support and counseling services.



Dr. Pradip P Chatterjee
Chairman



Mr. Ghosh Sir
Member Secretary



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Date: 10/12/2021

MINUTES OF MEETING

Meeting Details:-

A meeting of the Anti-Ragging Committee was conducted on 10/12/2021 at 11.00 a.m. On the Google Meet .

Meeting Name: - Anti- Ragging Committee Discussion Meeting

Meeting Objective: - Awareness Campaigns: Conduct virtual awareness campaigns on the college's anti-ragging policy, emphasizing that ragging will not be tolerated, even in online settings.

Location: - Google Meeting .

Meeting Time: - 11:00 am

Date: 10/12/2021

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1.	Dr. Pradip Chatterjee	Chairman
2.	Mr. Ghosh Sir	Member Secretary
3.	Ms. Sheeba Rajan	Member
4.	Ms. Sheena Nair	Member
5.	Mr. Vineet Murli	Member
6.	Mr. Wilson David	Member
7.	Ms. Ashrin Khan	Member
8.	Ms. Namrata Somani	Member (Female Students Representative)
9.	Mr. Jayesh Gholap	Member (Male Students Representative)
10.	Mr. Kaluram kurangale	Parent

General Meeting Minutes (Decisions/ Discussion/ Ideas)



Dr. Pradip Chatterjee, the Chairman of the Committee, opened the meeting by welcoming all the attendees and expressing the importance of conducting effective awareness campaigns to prevent ragging incidents in the college.

Mr. Vineet Murli proposed creating a series of short videos that would be shared on various college platforms, including the official website and social media channels. These videos would aim to sensitize students about the consequences of ragging and encourage them to report any incidents promptly.

Ms. Sheeba Rajan suggested involving faculty members in the awareness campaign. They could share personal experiences or testimonials during online classes to highlight the adverse effects of ragging and promote a positive and inclusive campus environment.

Mr. Wilson David proposed organizing an interactive webinar, where students could ask questions anonymously, thus encouraging open dialogue about the issues related to ragging and its prevention.

Ms. Ashrin Khan suggested using popular social media platforms to engage students actively. Quizzes, polls, and informative posts would be designed to spread awareness effectively.

Ms. Sheena Nair proposed collaborating with the Student Council to involve student leaders in spreading the message across different student groups.


To further engage students creatively, Mr. Ghosh Sir proposed conducting a poster design competition on the theme of anti-ragging. The winning posters would be displayed across the campus and shared online.

It was agreed upon that a confidential reporting mechanism should be established to allow students to report ragging incidents without fear of retaliation. The procedure for reporting and the assurance of confidentiality would be clearly communicated during the awareness campaign.


The committee agreed to maintain comprehensive documentation of all awareness activities undertaken and their impact on the student body. Regular follow-up sessions would be conducted to assess the effectiveness of the campaigns and make necessary improvements.

The committee set a timeline for implementing the proposed awareness campaigns, starting from the first week of the next academic semester. Each member was assigned specific tasks to ensure the smooth execution of the campaign.

- Mr. Vineet Murli: Create a plan for the video series.
- Ms. Sheeba Rajan: Coordinate with faculty members for their involvement in the campaign.
- Mr. Wilson David: Plan the interactive webinar session.
- Ms. Ashrin Khan: Develop social media content and engagement strategies.
- Ms. Sheena Nair: Initiate collaboration with the Student Council.
- Mr. Ghosh Sir: Organize the poster design competition.
- All Members: Contribute to the documentation of activities and follow-up sessions.


Dr. Pradip P Chatterjee
Chairman




Mr. Ghosh Sir
Member Secretar

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RASAYANI

Date: 02/03/2021

MINUTES OF MEETING

Meeting Details:-

A meeting of the Anti Ragging Committee was conducted on 02/03/2021 at 01:00 pm in the Board Meeting Room.

Meeting Name: Anti Ragging Committee Discussion Meeting.

Meeting Objective: Maintain regular communication with students through online

platforms, newsletters, and emails to keep them informed about anti-ragging initiatives

.Location: Google Meeting.

Meeting Time: - 01:00 pm

Date: - 02/03/2021 **Host:-**Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1. Dr. Pradip Chatterjee	Chairman
2. Mr. Ghosh Sir	Member Secretary
3. Ms. Sheeba Rajan	Member
4. Ms. Sheena Nair	Member
5. Mr. Vineet Murli	Member
6. Mr. Wilson David	Member
7. Ms. Ashrin Khan	Member
8. Ms. Somani Namrata Representative)	Member (Female Students
9. Me . Sankesh Lawande Representative)	Member (Male Students
10. Mr. Uttam Thorve	Parent

General Meeting Minutes (Decisions/ Discussion/ Ideas)



Dr. Pradip P Chatterjee, the Chairman, commenced the meeting at 01:00 PM and welcomed all the attendees.

Discussion on Communication with Students: The main focus of the meeting was to discuss strategies to maintain regular communication with students through online platforms, newsletters, and emails to keep them informed about the anti-ragging initiatives.

Developing a dedicated section on the institution's website to provide comprehensive information about the anti-ragging initiatives, policies, and procedures.

Sending out regular newsletters to students with updates on the progress of anti-ragging efforts, upcoming awareness events, and reporting mechanisms.

Creating engaging and informative posts on social media platforms to raise awareness about the consequences of ragging and promote a safe campus environment.

Designating a specific email address for students to reach out with any queries or concerns related to anti-ragging.

The committee agreed to develop a dedicated section on the institution's website to serve as a repository of information regarding the anti-ragging initiatives and resources available to students.

It was decided to create and disseminate regular newsletters via email to all students, faculty, and staff, keeping them informed about ongoing anti-ragging activities and relevant updates.


The committee will actively engage with students on social media platforms, sharing informative and impactful content to raise awareness about the importance of a ragging-free environment.

The committee approved the creation of a designated email address for students to address any concerns, suggestions, or report incidents related to ragging. This email address will be widely promoted and monitored.

Ms. Sheeba Rajan, the Member Secretary, was assigned the task of coordinating with the IT department to implement the website updates, newsletter creation, and the setup of the designated email address. A timeline for these activities will be presented in the next meeting.

Dr. Pradip P Chatterjee thanked all the attendees for their valuable ideas and input. He emphasized the importance of effective communication in fostering a safe and inclusive campus environment.




Mr. Ghosh Sir
Member Secretary

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MINUTES OF MEETING

Meeting Details:-

A meeting of the Anti-Ragging Committee was conducted on 12/12/2020 at 11.00 a.m. in the Google Meeting .

Meeting Name: - Anti- Ragging Committee Review Meeting

Meeting Objective: - Address incidents of virtual ragging, which may occur through online platforms or social media. The committee can raise awareness about the consequences of such behavior and establish reporting mechanisms for students facing virtual harassment.

Location: - Google Meeting

Meeting Time: - 11:00 am

Date: -12/12/2020

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1. Dr. Pradip Chatterjee	Chairman
2. Mr. Ghosh Sir	Member Secretary
3. Ms. Sheeba Rajan	Member
4. Ms. Sheena Nair	Member
5. Mr. Vineet Murli	Member
6. Mr. Wilson David	Member
7. Ms. Ashrin Khan	Member
8. Ms. Somani Namrata Representative)	Member (Female Students
9. Me . Sankesh Lawande Representative)	Member (Male Students
10. Mr. Uttam Thorve	Parent

General Meeting Minutes (Decisions/ Discussion/ Ideas)



Dr. Pradip P Chatterjee, the Chairman, commenced the meeting at 01:00 PM and welcomed all the attendees.

Discussion on Communication with Students: The main focus of the meeting was to discuss strategies to maintain regular communication with students through online platforms, newsletters, and emails to keep them informed about the anti-ragging initiatives.

Developing a dedicated section on the institution's website to provide comprehensive information about the anti-ragging initiatives, policies, and procedures.

Sending out regular newsletters to students with updates on the progress of anti-ragging efforts, upcoming awareness events, and reporting mechanisms.

Creating engaging and informative posts on social media platforms to raise awareness about the consequences of ragging and promote a safe campus environment.

Designating a specific email address for students to reach out with any queries or concerns related to anti-ragging.

The committee agreed to develop a dedicated section on the institution's website to serve as a repository of information regarding the anti-ragging initiatives and resources available to students.

It was decided to create and disseminate regular newsletters via email to all students, faculty, and staff, keeping them informed about ongoing anti-ragging activities and relevant updates.

The committee will actively engage with students on social media platforms, sharing informative and impactful content to raise awareness about the importance of a ragging-free environment.

The committee approved the creation of a designated email address for students to address any concerns, suggestions, or report incidents related to ragging. This email address will be widely promoted and monitored.

Ms. Sheeba Rajan, the Member Secretary, was assigned the task of coordinating with the IT department to implement the website updates, newsletter creation, and the setup of the designated email address. A timeline for these activities will be presented in the next meeting.

Dr. Pradip P Chatterjee thanked all the attendees for their valuable ideas and input. He emphasized the importance of effective communication in fostering a safe and inclusive campus environment.



A handwritten signature in black ink, appearing to be "Dr. Pradip P Chatterjee".

Dr. Pradip P Chatterjee
Chairman

A handwritten signature in black ink, appearing to be "Mr. Ghosh Sir".

Mr. Ghosh Sir
Member Secretary

MAHATMA EDUCATION SOCIETY'S
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Date: 27/11/2020

MINUTES OF MEETING

Meeting Details :-

A meeting of the Anti-Ragging Committee was conducted on 27/11/2020 at 11.00 a.m. in the Board Meeting Room.

Meeting Name :- Anti- Ragging Committee Discussion Meeting

Meeting Objective :- Establish a feedback mechanism to gather suggestions and ideas from students, faculty, and staff on improving the anti-ragging initiatives.

Meeting Location :- Google meet

Meeting Time :- 11:00 am
Chatterjee

Date: 27/11/2020

Host: - Dr. Pradip P

Meeting Invitees :-

The following members were present for the meeting:

1.	Dr. Pradip Chatterjee	Chairman
2.	Mr. Ghosh Sir	Member Secretary
3.	Ms. Sheeba Rajan	Member
4.	Ms. Sheena Nair	Member
5.	Mr. Vineet Murli	Member
6.	Mr. Wilson David	Member
7.	Ms. Ashrin Khan	Member
8.	Ms. Somani Namrata	Member (Female Students Representative)
9.	Me . Sankesh Lawande	Member (Male Students Representative)
10.	Mr. Uttam Thorve	Parent

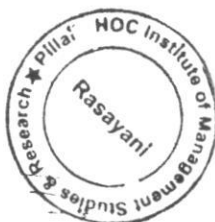
General Meeting Minutes (Decisions/ Discussion/ Ideas)


1. Dr. Pradip P Chatterjee, the Chairman, commenced the meeting at 01:00 PM and welcomed all the attendees.
2. The main focus of the meeting was to discuss and devise effective anti-ragging initiatives in the educational institution. Several ideas and suggestions were put forward during the discussion:



3. Implementing a confidential online reporting system for students to report instances of ragging anonymously.
4. Conducting regular awareness campaigns and workshops to educate students about the consequences of ragging and the importance of a ragging-free environment.
5. Strengthening security measures around the campus to prevent ragging incidents.
6. Designating faculty mentors to guide and support new students, creating a friendly atmosphere.
7. Setting up an anti-ragging helpline accessible to all students 24/7.
8. The committee unanimously agreed to implement an online reporting system to ensure confidentiality and encourage students to report ragging incidents without fear of reprisal.
9. It was decided to organize regular awareness campaigns, workshops, and orientation sessions for both new and existing students to raise awareness about the harmful effects of ragging and emphasize the importance of maintaining a safe and respectful campus environment.
10. The committee also approved the appointment of faculty mentors who will be responsible for guiding and assisting new students in their initial days at the institution.
11. In order to enhance campus security, the committee agreed to collaborate with the campus security team to ensure stricter monitoring and preventive measures against ragging.
12. The Examination Committee decided to set up a dedicated anti-ragging helpline accessible to all students, which will be actively promoted during orientation and awareness programs.
13. Ms. Ashrin Khan was assigned the responsibility of preparing a detailed action plan based on the decisions made during the meeting. This plan will be presented in the next meeting for further review and implementation.
14. Dr. Pradip P Chatterjee thanked all the attendees for their valuable inputs and active participation in the meeting. He encouraged everyone to work together to create a safe and supportive environment for all students.


Dr. Pradip P Chatterjee
Chairman




Mr. Ghosh Sir
Member Secretary

MAHATMA EDUCATION SOCIETY'S
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
RESEARCH
RASAYANI

Date: 02/02/2020

MINUTES OF MEETING

A meeting of the Anti-Ragging Committee was conducted on 02/02/2020 at 11.00 a.m. in the Directors Conference Hall.

Meeting Name: - Anti- Ragging Committee Meeting

Meeting Objective: -

- ✓ Discuss about penalties for ragging
- ✓ Reviewing college anti-ragging policies
- ✓ Any other relevant subject if any.

Location: - Directors Conference Hall.

Meeting Time: - 11:00 am

Date: - 02/02/2020

Host: - Dr.C.R. Sashidharan

Pillai Meeting Invitees:-

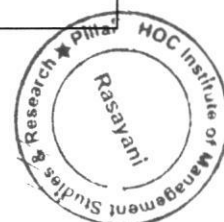
1. Dr.C.R. Sashidharan Pillai	Director
2. Dr. Pradip Chatterjee	Associate Director
3. Mr. Aditya Sontakke	Member Secretary
4. Ms. Sheeba Rajan	Member
5. Ms. Sheena Nair	Member
6. Mr. Vineet Murli	Member
7. Ms. Ghodekar Shweta	Female Students Representative
8. Mr. Chavan Vishwajeet	Member (Male Students Representative)
9. Mr. Pramod Kashte	Parent

Minutes of Meeting

Dr.C.R. Sashidharan Pillai formally opened the meeting at 11:00 am.

In accordance with the college's anti-ragging policy, the meeting's main goal was to debate and finalise the procedure for implementing punishments against those found guilty of ragging occurrences.

Dr. Pradip Chatterjee emphasised the institute's zero-tolerance policy regarding ragging and the necessity of stringent execution of penalties in order to preserve a secure and civil campus



atmosphere.

A review and discussion of the institute's current anti-ragging policy was conducted to make sure that everyone was aware of the rules and the seriousness of the consequences.

It was resolved that an Anti-Ragging Committee would be established, made up of the participants and extra representatives from the faculty and staff, to handle reported occurrences and suggest suitable sanctions.

Following are the roles and duties of the Anti-Ragging Committee that were discussed:

- The committee would be in charge of gathering information on incidences of ragging from students, teachers, staff members, and any other sources. All members of the campus community should be aware of the reporting process and have access to it.
- The committee will look into reported instances in-depth and objectively. In addition to interviewing witnesses and gathering evidence, confidentiality would be upheld throughout.
- Based on the investigation's findings, the committee would decide if the accused was guilty and would suggest appropriate punishments in accordance with the gravity of the offence and the college's anti-ragging policy.
- Depending on how serious the ragging episode was, the recommended sanctions may include disciplinary actions, suspension, expulsion, or legal actions. The committee should make sure that the decision-making process is impartial and open.

As the Member Secretary, Mr. Sontakktewould be in charge of working with the committee members, setting up meetings, and keeping track of all activities.

It was resolved that the committee would also try to educate students on the negative effects of participating in racial hazing and the necessity of reporting any such events without delay.

In his capacity as the parent representative, Mr. Dilip Kadam voiced his support for the institute's anti-ragging policy and encouraged parents and guardians to understand it thoroughly.

All those present agreed to take proactive steps to implement the implementation of sanctions against ragging and preserve a safe campus environment as the meeting came to a close.




Dr.C.R. Sashidharan Pillai
Chairman

Mr. SontakkteSir
Member Secretary

MAHATMA EDUCATION SOCIETY'S
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
RESEARCH
RASAYANI

Date: 18/12/2019

MINUTES OF MEETING

Meeting detail :-

All students are hereby informed to attend a meeting which will be held on 18/12/2019 in the Director's Conference Hall at 11.00 a.m.

Meeting name :- Empowering Students Representative

Agenda: - Encourage and empower students to stand against ragging.

Location: - Conference Hall.

Meeting Time: - 11:00 am

Date: - 18/12/2019

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1. Dr.C.R. Sashidharan Pillai	Director
2. Dr. Pradip Chatterjee	Associate Director
3. Mr. Aditya Sontakke	Member Secretary
4. Ms. Sheeba Rajan	Member
5. Ms. Sheena Nair	Member
6. Mr. Vineet Murli	Member
7. Ms. Ghodekar Shweta	Female Students Representative
8. Mr. Chavan Vishwajeet	Member (Male Students Representative)
9. Mr. Pramod Kashte	Parent

General Meeting Minutes (Decisions/ Discussion/ Ideas)

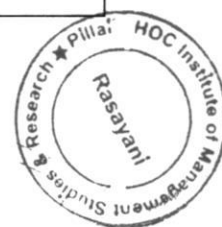
Dr.C.R. Sashidharan Pillai formally opened the meeting at 11:00 am.

Dr.C.R. Sashidharan Pillai emphasized the value of student participation in fostering a secure and civil campus community, especially with reference to anti-ragging initiatives.

Parental perspectives were provided by Mr. Dilip Kadam, who also stressed the value of empowering student leaders to play a proactive role in reducing ragging incidents.

Several tactics to boost student participation were suggested, including:

Conduct specialized workshops for student representatives to inform them of the anti-ragging policy's significance and the necessity of immediately reporting any incidences they observe.



The administration of the institute, in coordination with the faculty and the anti-ragging committee, may plan these sessions.

Honor the work of student representatives who actively participate in anti-ragging initiatives and swiftly report incidents. This acknowledgement may take the form of certificates, letters, or both.

It was resolved that the administration, teachers, and staff of the institute would work together to support and direct the student representatives' anti-ragging measures.


To guarantee a smooth implementation of anti-ragging measures, the importance of the faculty members' mentoring and support of the student representatives was emphasized.

As the member secretary, Mr. Sontakkte was tasked with organizing and liaising with the student representatives to encourage their active participation in the anti-ragging initiatives.

It was emphasized once more how crucial it is to create an atmosphere where students may report ragging occurrences openly and without fear of retaliation.

As the parent representative, Mr. Dilip Kadam expressed his support for the project and urged parents to help spread knowledge about anti-ragging measures among their kids.

The discussion came to an end with agreement to put the methods outlined into practice and track their success over time.


Dr.C.R. Sashidharan Pillai
Chairman

Mr.Sontakkte Sir
Member Secretary



MAHATMA EDUCATION SOCIETY'S
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
RESEARCH
RASAYANI

Date: 28/10/2019

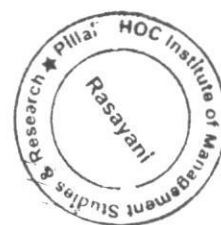
MINUTES OF MEETING

A meeting of the Anti-Ragging Committee was conducted on 28/10/2019 at 12:30 p.m. in the Directors Conference Hall.

Meeting Name: - Anti- Ragging Committee Meeting

Meeting Agenda: -

- Strategies to engage staff and faculty in preventing ragging activities.
- To consideration of modify counselling and guidance services
- To guide students about anti-ragging support system.
- Any other relevant subject if any.



Location: - Directors Conference Hall.

Meeting Time: - 12:30 pm
Chatterjee

Date: - 28/10/2019

Host: - Dr. Pradip P

Meeting Invitees:-

The following members were present for the meeting:

1. Dr.C.R. Sashidharan Pillai	Director
2. Dr. Pradip Chatterjee	Associate Director
3. Mr. Aditya Sontakkte	Member Secretary
4. Ms. Sheeba Rajan	Member
5. Ms. Sheena Nair	Member
6. Mr. Vineet Murli	Member
7. Ms. Ghodekar Shweta	Female Students Representative
8. Mr. Chavan Vishwajeet	Member (Male Students Representative)
9. Mr. Pramod Kashte	Parent

General Meeting Minutes (Discussion)

Dr.C.R. Sashidharan Pillai formally opened the meeting at 12:30 pm.

It was said that the meeting's goal was to generate concepts and establish plans for preventing ragging and fostering a secure campus environment at the Pillai HOC Institute of

Management Studies and Research.

Dr.C.R. Sashidharan Pillai emphasised the value of raising awareness about the harmful effects of ragging and the part that professors and staff play in making sure that all students may feel secure and welcome on campus.

In order for the institute to effectively handle the problem, Mr. Dilip Kadam highlighted certain concerns expressed by parents regarding ragging incidents.

The participants suggested and spoke about a number of strategies. Conduct a thorough orientation programme for all incoming students, during which they are informed about the institute's ragging policy and the repercussions of participating in such activities. To show the institute's commitment to stopping ragging, faculty and staff members should actively participate in these sessions.

Launch awareness efforts to educate students about the negative impacts of ragging throughout the academic year. In order to actively participate, faculty and staff can plan events, workshops, and guest lectures on the subject.

Implement an anonymous reporting system to encourage students to come out with incidences of ragging without worrying about facing consequences. The campus should be aware of this system, and it should be simple to use.

Create a buddy system whereby returning students are partnered with newbies to offer advice and support during their first few days on campus. It is possible for faculty and staff to supervise this system and guarantee its efficacy.

The participants committed to reviewing and evaluating the tactics' efficacy on a regular basis, as well as to making the necessary changes to increase their impact.

A vote of thanks was given at the end of the meeting to all those present for their involvement and dedication to fostering a secure school environment.



Dr.C.R. Sashidharan Pillai
Chairman



Mr. SontakkteSir
Member Secretary

Mahatma Education Society's
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND RESEARCH
RASAYANI

Date: - 13/02/2024

MINUTES OF THE MEETING

Meeting Details: A meeting of Students Grievance Redressal Committee was conducted on 13/02/2024 at 4.30 p.m. in the Director's Conference Hall

Meeting Name: Students Grievance Redressal Committee Discussion Meeting

Meeting Location: Director's Conference Hall

Meeting Time & Date: 4.30 p.m. onwards, 13/02/2024

Meeting Host: Dr. Ketan Vira

Meeting Invitees: The following members were present for the meeting

- | | |
|--------------------------|--|
| 1. Dr. Ketan Vira | Chairman |
| 2. Ms. Sheena Nair | Member |
| 3. Ms. Ashrin Khan | Member |
| 4. Mr. Vineet Murli | Member |
| 5. Mr. Abhishek Tripathi | Member |
| 6. Ms. Bhakti Belose | Female Member, Students Representative |
| 7. Mr. Manthan Jadhav | Male Member, Students Representative |
| 8. Ms. Sheeba Rajan | Member Secretary |

Dr. Ketan Vira was in the chair. He welcomed all the members present.

Member Secretary, Ms. Sheeba Rajan read the minutes of the previous meeting held on 16/09/2023. The minutes were found to be in order the same were confirmed and signed by the Chairman.

Ms. Sheeba Rajan, Member Secretary of the committee informed that the committee that we have not received any complaint the Online Grievance Redressal Mechanism or in person.

The meeting ended with vote of thanks to the chair.


Dr. Ketan Vira
Chairman

Mahatma Education Society's
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND RESEARCH
RASAYANI

Date: - 16/09/2023

MINUTES OF THE MEETING

Meeting Details: A meeting of Students Grievance Redressal Committee was conducted on 16/09/2023 at 11:00 a.m. in the Board Meeting Room

Meeting Name: Students Grievance Redressal Committee Discussion Meeting

Meeting Location: Board Meeting Room

Meeting Time & Date: 11:00 a.m. onwards, 16/09/2023

Meeting Host: Dr. Ketan Vira

Meeting Invitees: The following members were present for the meeting

- | | |
|--------------------------|--|
| 1. Dr. Ketan Vira | Chairman |
| 2. Ms. Sheena Nair | Member |
| 3. Ms. Ashrin Khan | Member |
| 4. Mr. Vineet Murli | Member |
| 5. Mr. Abhishek Tripathi | Member |
| 6. Ms. Bhakti Belose | Female Member, Students Representative |
| 7. Mr. Manthan Jadhav | Male Member, Students Representative |
| 8. Ms. Sheeba Rajan | Member Secretary |

Dr. Ketan Vira was in the chair. He welcomed all the members present.

Member Secretary, Ms. Sheeba Rajan read the minutes of the previous meeting held on 21st November 2022. The minutes were found to be in order the same were confirmed and signed by the Chairman.

Ms. Ashrin Khan discussed some of the Functions of the Grievance Redressal Committee

- To accept written grievances from Students & Staff related to the System.
- To create & implement a Mechanism to handle the reported grievances.
- To forward the findings to the Management if necessary for further action.
- To listen, record & scrutinize the grievances submitted to them by the staff & students & take necessary steps immediately.
- To convene periodical meetings to discuss whether the grievance have been settled.
- To make follow-ups of these matters at regular intervals till their final disposal.
- To maintain strict confidentiality, if necessary.

All members of the committee discussed the matter at length the directions given by the

various statutory authorities regarding the grievance redressal mechanism to be implemented in the institutes and suggested to give more publicity among students and parents about the committee during the admission period and orientation program for freshers. The committee requested Mr. Abhishek Tripathi, to co-ordinate the same.

Ms. Sheena Nair has suggested to publish the list of the Students Grievance Redressal Committee members with email for the information of the students and their parents. The committee agreed to the suggestion.

Ms. Sheeba Rajan, Member Secretary of the committee informed that the committee that we have not received any complaint the Online Grievance Redressal Mechanism or in person.

The meeting ended with vote of thanks to the chair.



Dr. Ketan Vira
Chairman

MAHATMA EDUCATION SOCIETY'S
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
RESEARCH
RASAYANI

Date: 15/03/2023

Pillai HOC Institute of Management Studies and Research, Rasayani

MINUTES OF MEETING

Meeting Details:-

A meeting of the Grievance redressal Committee was conducted on 16/03/2023 at 11.00 a.m. in the Board Meeting Room.

Meeting Name: - Grievance redressal Committee Discussion Meeting

Meeting Objective: - The objective of the grievance redressal committee is to resolve the grievances of student, faculty and staff members of the college in a fair and confidential manner.

Location: - Board Meeting Room.

Meeting Time: - 11:00 am

Date: - 16/03/2023

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1. Dr. Pradip Chatterjee	Chairman
2. Mr. Ashish Godghate	Secretary
3. Ms. Sheena Nair	Member
4. Ms. Riya Nikam	Female Students Representative
5. Mr. Shubham Dhondsekar	Male Students Representative
6. Mr. Vineet Murli	Member
7. Mr. Nishant Thakre	Member
8. Mr. Wilson David	Member
9. Ms. Sheeba Rajan	Member



General Meeting Minutes (Decisions/ Discussion/ Ideas)


1. To extend a warm welcome to the members present The Chairperson extended a warm welcome to all the members present. The members took note of the same.

2. . To implement the previous resolution passed at the meeting.

A discussion of the challenges by Grievance redressal committee faced during the last quarter and resolutions were made for smooth conduct of Grievance redressal activities upto next meeting.

3.To discuss the method of redressal to be taken

.Any student may feel free to put up grievances in writing and drop in the grievances box or handover to the officer in charge committee.


Dr. Pradip P Chatterjee
Chairman

Mr. Ashish Godghate
Secretary



MAHATMA EDUCATION SOCIETY'S
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
RESEARCH
RASAYANI

Date: 18/12/2022

Pillai HOC Institute of Management Studies and Research, Rasayani

MINUTES OF MEETING

Meeting Details:-

A meeting of the Grievance redressal Committee was conducted on 16/12/2022 at 11.00 a.m. in the Board Meeting Room.

Meeting Name: - Grievance redressal Committee Discussion Meeting

Meeting Objective: - The objective of the grievance redressal committee is to resolve the grievances of student, faculty and staff members of the college in a fair and confidential manner.

Location: - Board Meeting Room.

Meeting Time: - 11:00 am

Date: - 16/12/202

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1. Dr. Pradip Chatterjee	Chairman
2. Mr. Ashish Godghate	Secretary
3. Ms. Sheena Nair	Member
4. Ms. Riya Nikam	Female Students Representative
5. Mr. Shubham Dhondsekar	Male Students Representative
6. Mr. Vineet Murli	Member
7. Mr. Nishant Thakre	Member
8. Mr. Wilson David	Member
9. Ms. Sheeba Rajan	Member



General Meeting Minutes (Decisions/ Discussion/ Ideas)

1. To extend a warm welcome to the members present The Chairperson extended a warm welcome to all the members present. The members took note of the same.


2. To implement previous resolution passed on the meeting

A brief discussion of the challenges by Grievance redressal committee faced during last quarter and resolutions were made for smooth conduct of Grievance redressal activities upto next meeting.

3. To implementation status of previous resolution

Committee members discussed all the grievances in detail and identified the solution. Consider the rules, regulation and policies. Committee members discuss the new grievance or any problem raised during the meeting.

Any student may feel free to put up grievances in writing and drop in the grievances box or handover to the officer in charge committee.


Dr. Pradip P Chatterjee
Chairman

Mr. Ashish Godghate
Secretary



MAHATMA EDUCATION SOCIETY'S
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
RESEARCH
RASAYANI

Date: 28/10/2022

Pillai HOC Institute of Management Studies and Research, Rasayani

MINUTES OF MEETING

Meeting Details:-

A meeting of the Grievance redressal Committee was conducted on 26/10/2022 at 11.00 a.m. in the Board Meeting Room.

Meeting Name: - Grievance redressal Committee Discussion Meeting

Meeting Objective: - The objective of the grievance redressal committee is to resolve the grievances of student, faculty and staff members of the college in a fair and confidential manner.

Location: - Board Meeting Room.

Meeting Time: - 11:00 am

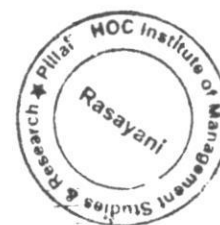
Date: - 26/10/2022

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1. Dr. Pradip Chatterjee	Chairman
2. Mr. Ashish Godghate	Secretary
3. Ms. Sheena Nair	Member
4. Ms. Riya Nikam	Female Students Representative
5. Mr. Shubham Dhondsekar	Male Students Representative
6. Mr. Vineet Murli	Member
7. Mr. Nishant Thakre	Member
8. Mr. Wilson David	Member
9. Ms. Sheeba Rajan	Member



General Meeting Minutes (Decisions/ Discussion/ Ideas)

1. To extend warm welcome to the members present The Chairperson/ Fr. Principal extended a warm welcome to all the members present. The members took note of the same.

2. To implement previous resolution passed on the meeting

A brief discussion of the challenges the Grievance redressal committee faced during the last meeting and resolutions were made for smooth conduct of Grievance redressal activities for the quarter.

3. To understand the grievance raised by students.

Trying to understand the emotions and feelings behind their grievance. clarify any uncertainty and ensure a clear understanding of the issue.

Actively listen to their complaints and concerns they are facing.

4. To Identify solutions to the problems faced by the students.

gather all relevant information about the issue and complaints. conduct brainstorming sessions with committee members to generate potential solutions and ideas for each issue.


Dr. Pradip P Chatterjee
Chairman

Mr. Ashish Godghate
Secretary



MAHATMA EDUCATION SOCIETY'S
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
RESEARCH
RASAYANI

Date: 29/03/2022

Pillai HOC Institute of Management Studies and Research, Rasayani

MINUTES OF MEETING

Meeting Details:-

A meeting of the Grievance redressal Committee was conducted on 27/03/2022 at 11.00 a.m. in the Board Meeting Room.

Meeting Name: - Grievance redressal Committee Discussion Meeting

Meeting Objective: - The objective of the grievance redressal committee is to resolve the grievances of student, faculty and staff members of the college in a fair and confidential manner.

Location: - Board Meeting Room.

Meeting Time: - 11:00 am

Date: - 27/03/2022

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1. Dr. Pradip Chatterjee	Director
2. Mr. Kaushal Jha	Secretary
3. Ms. Sheena Nair	Member
4. Ms. Saloni More	Female Students Representative
5. Mr. Kunal Talekar	Male Students Representative
6. Mr. Ulhas Joshi	Member
7. Mr. Wilson David	Member
8. Mr. Amit Ghosh	Member

General Meeting Minutes (Decisions/ Discussion/ Ideas)

1. To extend warm welcome to the members present The Chairperson/ Fr. Principal extended a warm welcome to all the members present. The members took note of the same.

2. To implement the previous resolution passed at the meeting.




A brief discussion of the challenges by Grievance redressal committee faced during last quarter and resolutions were made for smooth conduct of Grievance redressal activities upto next meeting.

3. To discuss the method of redressal to be taken.

talking about how to fix the problem and finding the way to identify the solution.

Consider the rules, regulation and policies. committee members discuss the new grievance or any problem raised during the meeting.

Any student may feel free to put up grievances in writing and drop in the grievances box or handover to the officer in charge committee.


Dr. Pradip P Chatterjee
Chairman

Mr. Kaushal Jha
Secretary



MAHATMA EDUCATION SOCIETY'S
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
RESEARCH
RASAYANI

Date: 12/12/2021

Pillai HOC Institute of Management Studies and Research, Rasayani

MINUTES OF MEETING

Meeting Details:-

A meeting of the Grievance redressal Committee was conducted on 12/12/2021 at 11.00 a.m. in the Board Meeting Room.

Meeting Name: - Grievance redressal Committee Discussion Meeting

Meeting Objective: - The objective of the grievance redressal committee is to resolve the grievances of student, faculty and staff members of the college in a fair and confidential manner.

Location: - Board Meeting Room.

Meeting Time: - 11:00 am

Date: - 12/12/2021

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1. Dr. Pradip Chatterjee	Director
2 Mr. Kaushal Jha	Secretary
3. Ms. Sheena Nair	Member
4. Ms. Saloni More	Female Students Representative
5. Mr. Kunal Talekar	Male Students Representative
6. Mr. Ulhas Joshi	Member
7. Mr. Wilson David	Member
8. Mr. Amit Ghosh	Member

General Meeting Minutes (Decisions/ Discussion/ Ideas)

1. To extend a warm welcome to the members present The Chairperson extended a warm welcome to all the members present. The members took note of the same.



2. To implement the previous resolution passed at the meeting.

A brief discussion of the challenges by Grievance redressal committee faced during last quarter and resolutions were made for smooth conduct of Grievance redressal activities upto next meeting.

3. To implementation status of previous resolution

Committee members discussed all the grievances in detail and identified the solution. Consider the rules, regulation and policies. committee members discuss the new grievance or any problem raised during the meeting.

Any student may feel free to put up grievances in writing and drop in the grievances box or handover to the officer in charge committee.



Dr. Pradip P Chatterjee
Chairman

Mr. Kaushal Jha
Secretary



MAHATMA EDUCATION SOCIETY'S
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
RESEARCH
RASAYANI

Date: 08/09/2021

Pillai HOC Institute of Management Studies and Research, Rasayani

MINUTES OF MEETING

Meeting Details:-

A meeting of the Grievance redressal Committee was conducted on 06/09/2021 at 11.00 a.m. on virtual platform Google meet.

Meeting Name: - Grievance redressal Committee Discussion Meeting

Meeting Objective: - The objective of the grievance redressal committee is to resolve the grievances of student, faculty and staff members of the college in a fair and confidential manner.

Location: -Google meet

Meeting Time: - 11:00 am

Date: - 06/09/2021

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1. Dr. Pradip Chatterjee	Director
2 Mr. Kaushal Jha	Secretary
3. Ms. Sheena Nair	Member
4. Ms. Saloni More	Female Students Representative
5. Mr. Kunal Talekar	Male Students Representative
6. Mr. Ulhas Joshi	Member
7. Mr. Wilson David	Member
8. Mr. Amit Ghosh	Member

General Meeting Minutes (Decisions/ Discussion/ Ideas)

1.To extend warm welcome to the members present The Chairperson/ Fr. Principal extended a warm welcome to all the members present. The members took note of the same.

2. To implement previous resolution passed on meeting



A brief discussion of the challenges by Grievance redressal committee faced during Last quarter and resolutions were made for smooth conduct of Grievance redressal activities upto next meeting.

3. To implementation status of previous resolution

Due to Covid-19 induced pandemic situation and the lockdown imposed thereby, there have been no instances of complaints or grievances registered.

4. To discuss and approve the methods of redressal and appropriate action to be taken in the matter.

Committee members discussed all the grievances in detail and identified the solution. Consider the rules, regulation and policies. committee members discuss the new grievance or any problem raised during the meeting.

Any student may feel free to put up grievances in writing and drop in the grievances box or handover to the officer in charge committee.


Dr. Pradip P Chatterjee
Chairman

Mr. Kaushal Jha
Secretary



MAHATMA EDUCATION SOCIETY'S
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
RESEARCH
RASAYANI

Date: 12/02/2021

Pillai HOC Institute of Management Studies and Research, Rasayani

MINUTES OF MEETING

Meeting Details:-

A meeting of the Grievance redressal Committee was conducted on 10/02/2021 at 11.00 a.m. in the Google meet

Meeting Name: - Grievance redressal Committee Discussion Meeting

Meeting Objective: - The objective of the grievance redressal committee is to resolve the grievances of student, faculty and staff members of the college in a fair and confidential manner.

Location: -Google Meet.

Meeting Time: - 11:00 am

Date: - 10/02/2021

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1. Dr. Pradip Chatterjee	Director
2 Mr. Amit Ghosh	Secretary
3. Ms. Sheena Nair	Member
4. Ms. Srushti Koli	Female Students Representative
5. Mr. Sagar Mhatre	Male Students Representative
6. Mr.Vineet Murli	Member
7. Mr. Wilson David	Member
8. Mr. Mohan Iyer	Member
9 Mr. Nishant Thakre	Member

General Meeting Minutes (Decisions/ Discussion/ Ideas)

1.To extend a warm welcome to the members present The Chairperson extended a warm welcome to all the members present. The members took note of the same.



2. To implement the previous resolution passed at the meeting.

A brief discussion of the challenges by Grievance redressal committee faced during last quarter and resolutions were made for smooth conduct of Grievance redressal activities upto next meeting.

3. To take cognizance of the grievance received from the student.

Acknowledge and pay attention to the complaints received from the student.

Due to Covid-19 induced pandemic situation and the lockdown imposed thereby, there have been no instances of complaints or grievances registered.



Dr. Pradip P Chatterjee
Chairman



Mr. Amit Ghosh
Secretary



MAHATMA EDUCATION SOCIETY'S
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
RESEARCH
RASAYANI

Date: 07/09/2020

Pillai HOC Institute of Management Studies and Research, Rasayani

MINUTES OF MEETING

Meeting Details:-

A meeting of the Grievance redressal Committee was conducted on 06/09/2020 at 11.00 a.m. on virtual platform Google meet.

Meeting Name: - Grievance redressal Committee Discussion Meeting

Meeting Objective: - The objective of the grievance redressal committee is to resolve the grievances of student, faculty and staff members of the college in a fair and confidential manner.

Location: -Google meet

Meeting Time: - 11:00 am

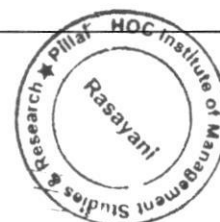
Date: - 06/09/2020

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1. Dr. Pradip Chatterjee	Director
2 Mr. Amit Ghosh	Secretary
3. Ms. Sheena Nair	Member
4. Ms. Srushti Koli	Female Students Representative
5. Mr. Sagar Mhatre	Male Students Representative
6. Mr. Vineet Murli	Member
7. Mr. Wilson David	Member
8. Mr. Mohan Iyer	Member
9 Mr. Nishant Thakre	Member



General Meeting Minutes (Decisions/ Discussion/ Ideas)

1. To extend warm welcome to the members present The Chairperson extended a warm welcome to all the members present. The members took note of the same.

2. To implement previous resolution passed on meeting

A discussion on recommendations relating to the redressal of grievances during Last quarter and resolutions were made for smooth conduct of Grievance redressal activities upto next meeting.

3. To address and resolve any issues or concerns of the students

Consider the rules, regulation and policies. committee members discuss the new grievance or any problem raised during the meeting

Committee members discussed all the grievances in detail and identified the solution..



Dr. Pradip P Chatterjee
Chairman



Mr. Amit Ghosh
Secretary



MAHATMA EDUCATION SOCIETY'S
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
RESEARCH
RASAYANI

Date: 12/03/2020

Pillai HOC Institute of Management Studies and Research, Rasayani

MINUTES OF MEETING

Meeting Details:-

A meeting of the Grievance redressal Committee was conducted on 11/03/2020 at 11.00 a.m. in the Board Meeting Room.

Meeting Name: - Grievance redressal Committee Discussion Meeting

Meeting Objective: - The objective of the grievance redressal committee is to resolve the grievances of student, faculty and staff members of the college in a fair and confidential manner.

Location: - Board Meeting Room.

Meeting Time: - 11:00 am

Date: - 11/03/2020

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1. Dr. C. R. Sashidharan Pillai	Director
2. Dr. Pradip Chatterjee	Associate Director
3. Ms. Sheena Nair	Secretary
4. Ms. Komal Mhatre	Female Students Representative
5. Mr. Atish Patil	Male Students Representative
6. Mr. Vineet Murli	Member
7. Mr. Wilson David	Member
8. Ms. Nishant Thakre	Member
9. Ms. Sheeba Rajan	Member

General Meeting Minutes (Decisions/ Discussion/ Ideas)

1. To extend a warm welcome to the members present The Chairperson/ Director extended a warm welcome to all the members present. The members took note of the same.



3. To implementation status of previous resolution


Committee members discussed all the grievances in detail and identified the solution. Consider the rules, regulation and policies. committee members discuss the new grievance or any problem raised during the meeting.

4. To give advice to the students.

Advice given to the students through correspondence. Counsel The students whenever necessary to resolve their grievances.



Dr. Pradip P Chatterjee
Chairman



Ms. Sheena Nair
Secretary



MAHATMA EDUCATION SOCIETY'S
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
RESEARCH
RASAYANI

Date: 22/12/2019

Pillai HOC Institute of Management Studies and Research, Rasayani

MINUTES OF MEETING

Meeting Details:-

A meeting of the Grievance redressal Committee was conducted on 20/12/2019 at 11.00 a.m. in the Board Meeting Room.

Meeting Name: - Grievance redressal Committee Discussion Meeting

Meeting Objective: - The objective of the grievance redressal committee is to resolve the grievances of student, faculty and staff members of the college in a fair and confidential manner.

Location: - Board Meeting Room.

Meeting Time: - 11:00 am

Date: - 20/12/2019

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1. Dr. C. R. Sashidharan Pillai	Director
2. Dr. Pradip Chatterjee	Associate Director
3. Ms. Sheena Nair	Secretary
4. Ms. Komal Mhatre	Female Students Representative
5. Mr. Atish Patil	Male Students Representative
6. Mr. Vineet Murli	Member
7. Mr. Wilson David	Member
8. Ms. Nishant Thakre	Member
9. Ms. Sheeba Rajan	Member

General Meeting Minutes (Decisions/ Discussion/ Ideas)

1. To extend a warm welcome to the members present The Chairperson extended a warm welcome to all the members present. The members took note of the same.



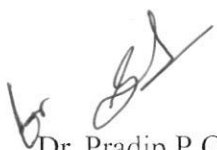
2.To implement previous resolution passed on the meeting

A brief discussion of the challenges by Grievance redressal committee faced during the last quarter and resolutions were made for smooth conduct of Grievance redressal activities upto next meeting.

3. To implementation status of previous resolution

Committee members discussed all the grievances in detail and identified the solution. Consider the rules, regulation and policies. Committee members discuss the new grievance or any problem raised during the meeting.

Any student may feel free to put up grievances in writing and drop in the grievances box or handover to the officer in charge committee.



Dr. Pradip P Chatterjee
Chairman



Ms. Sheena Nair
Secretary



MAHATMA EDUCATION SOCIETY'S
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
RESEARCH
RASAYANI

Date: 17/09/2019

MINUTES OF MEETING

Meeting Details:-

A meeting of the Grievance redressal Committee was conducted on 16/09/2019 at 11.00 a.m. in the Board Meeting Room.

Meeting Name: - Grievance redressal Committee Discussion Meeting

Meeting Objective: - The objective of the grievance redressal committee is to resolve the grievances of student, faculty and staff members of the college in a fair and confidential manner.

Location: - Board Meeting Room.

Meeting Time: - 11:00 am

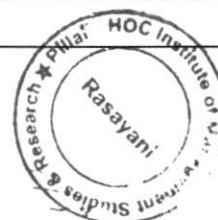
Date: - 16/09/2019

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1. Dr. C. R. Sashidharan Pillai	Director
2. Dr. Pradip Chatterjee	Associate Director
3. Ms. Sheena Nair	Secretary
4. Ms. Komal Mhatre	Female Students Representative
5. Mr. Atish Patil	Male Students Representative
6. Mr. Vineet Murli	Member
7. Mr. Wilson David	Member
8. Ms. Nishant Thakre	Member
9. Ms. Sheeba Rajan	Member



General Meeting Minutes (Decisions/ Discussion/ Ideas)

1. To extend a warm welcome to the members present The Chairperson extended a warm welcome to all the members present. The members took note of the same.

2. . To implement previous resolution passed on the meeting

A brief discussion of the challenges by Grievance redressal committee faced during the last quarter and resolutions were made for smooth conduct of Grievance redressal activities upto next meeting.

3. To check implementation status of previous resolution

Committee members discussed all the grievances in detail and identified the solution. Consider the rules, regulation and policies. committee members discuss the new grievance or any problem raised during the meeting.

Any student may feel free to put up grievances in writing and drop in the grievances box or handover to the officer in charge committee.



Dr. Pradip P Chatterjee
Chairman



Ms. Sheena
Secretary

Nair



Mahatma Education Society's
**PILLAI HOC INSTITUTE OF MANAGEMENT
STUDIES AND RESEARCH**
RASAYANI

Date: 15/02/2024

Pillai HOC Institute of Management Studies and Research, Rasayani

MINUTES OF MEETING

Meeting Details:-

A meeting of the Internal Complaints Committee was conducted on 15th February, 2024 at 3.30 p.m. in Director's Conference Room.

Meeting Objectives:-

- To prevent discrimination and sexual harassment against women, by promoting gender amity among students.
- To know whether the Workshop on Gender Sensitization was successful.
- To know whether there were any complaints regarding Sexual Harassment identified.

Location: - Director's Conference Room.

Meeting Time: - 3:30pm **Date:** - 15th February, 2024 **Host:** - Dr. Ketan Vira

Meeting Invitees:-

The following are the Internal Complaints Committee Members

1. Dr. Lata Menon	Deputy CEO (Campus)
2. Ms. Sheena Nair	Member
3. Ms. Sheeba Rajan	Member
4. Ms. Ashrin Khan	Member
5. Prof. Deepa Manoj	Member
6. Mr. Chiraj Patil	Member(Male Students representative)
7. Ms. Sonam Singh	Member (Female Students representative)
8. Ms. Melissa Rodrigues	Member (Female Students representative)

Dr. Ketan Vira was in the chair. He welcomed all the members present.

Ms. Ashrin Khan informed that we have not received any complaints from any of the women employee or any girl students regarding harassment of any nature in the college premises.

Ms. Sheeba Rajan continued, the Workshop on Gender Sensitization went well. The response was overwhelming.



Dr. Ketan Vira

Director



Ms. Ruchita Ghosalkar

Secretary

Mahatma Education Society's
**PILLAI HOC INSTITUTE OF MANAGEMENT
STUDIES AND RESEARCH**
RASAYANI

Date: 17/08/2023

Pillai HOC Institute of Management Studies and Research, Rasayani

MINUTES OF MEETING

Meeting Details:-

A meeting of the Internal Complaints Committee was conducted in Board Meeting Room on 17th August 2023 at 4:00p.m.

Meeting Objectives:-

- Workshop on Gender sensitization may be arranged.
- Prevent discrimination and sexual harassment, by promoting gender amity among students.

Location: - Board Meeting Room

Meeting Time: - 4:00pm

Date: - 17th August 2023

Host: - Dr. Ketan Vira

Meeting Invitees:-

The following are the Internal Complaints Committee Members

- | | |
|--------------------------|---|
| 1. Dr. Lata Menon | Deputy CEO (Campus) |
| 2. Ms. Sheena Nair | Member |
| 3. Ms. Sheeba Rajan | Member |
| 4. Ms. Ashrin Khan | Member |
| 5. Prof. Deepa Manoj | Member |
| 6. Mr. Chiraj Patil | Member(Male Students representative) |
| 7. Ms. Sonam Singh | Member (Female Students representative) |
| 8. Ms. Melissa Rodrigues | Member (Female Students representative) |

General Meeting Minutes (Decisions/ Discussion/ Ideas)

Dr. Ketan Vira was in the chair. He welcomed all the members present.

Ms. Sheeba Rajan informed the committee about the celebration of Women's Day 2022 was held on 8th March 2022 where all the female students, teaching and non-teaching staff were present. All the female members appreciated the fact that they were felt special.

Ms. Ashrin Khan continued, we commit ourselves to a zero-tolerance policy towards sexual harassment and reinforce our commitment to making our campus free from discrimination, harassment, retaliation or sexual assault at all levels. If a student, faculty member or non-faculty staff member faces any discomfort under the above-mentioned heads, he or she can directly approach the committee.

Ms. Ruchita Ghosalkar has highlighted the need for sensitizing the new comer students about the prevailing laws about sexual harassment and in case of any offence how to address the grievances. The committee has decided to inform all new comer students during the orientation program and distribute the names of the committee members to the students.

All members of the committee discussed the matter at length regarding the directions given by the various statutory authorities like AICTE, UGC, University of Mumbai, Gov. of Maharashtra, Director of Technical Education, and Mumbai for taking the preventive measures for sexual harassment or harassment of any nature to the girl students and female teaching and non-teaching staff.


Ms. Ruchita Ghosalkar continued, An aggrieved person is required to submit a written complaint to the ICC within three months from the date of the incident, and in case of a series of incidents within a period of three months from the date of the last incident. Provided that where such complaint cannot be made in writing, the Presiding Officer or any Member of the Internal Complaints Committee shall render all reasonable assistance to the person for making the complaint in writing.

Ms. Ashrin Khan informed that we have not received any complaints from any of the women employee or any girl students regarding harassment of any nature in the college premises.

Action List:-

- Workshop on Gender sensitization will be arranged.
 - To create and ensure a safe environment that is free of sexual harassment.
- (i) To create an atmosphere promoting quality and gender justice.
- (ii) To publicize the policy widely, especially through prospectuses, notice boards etc.
- (iii) To publicize the names and phone numbers of members of the Committees.


Dr. Ketan Vira
Director


Ms. Ruchita Ghosalkar
Member Secretary

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PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
RESEARCH
RASAYANI

Date: 10/01/2023

MINUTES OF MEETING

Meeting details :-

Members of the Internal Complaint Committee are hereby informed to attend a meeting which will be held on 10/1/2023 in the Director's Conference Hall at 02:00 p.m.

Meeting Name :- To raise awareness among students about ragging.

Meeting objective: -

- Discussing interim measures to ensure the safety and well-being of complainants during the process.
- Planning initiatives to create awareness among college students and staff about the complaint committee

Location: - Directors Conference Hall.

Meeting Time: - 02:00 pm

Date: - 10/01/2023

Host: - Dr. Pradip P Chatterjee

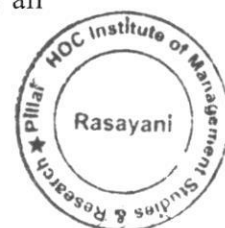
Meeting Invitees: -

The following members were present for the meeting:

1. Dr. Pradip Chatterjee	Chairman
2. Ms. Sheeba Rajan	Member Secretary
3. Ms. Sejal Malusare	Member
4. Mr. Ashish Ghodghate	Member
5. Mr. Hemjit Balakrishnan	Member
6. Mr. Akshay Vishwakarma	Member (male Students Representative)
7. Ms. . Asmita Mumbaikar	Member (Female Students Representative)

General Meeting Minutes (Decisions/ Discussion/ Ideas)

The meeting of the Internal Complaint Committee was called to order by Dr. Pradip P. Chatterjee at 02:00 p.m. in the Director's Conference Hall. The Chairman welcomed all members and outlined the objectives of the meeting.



Ms. Sheeba Rajan presented the current measures in place to ensure the safety and well-being of complainants during the ragging complaint process.

The Committee members discussed possible enhancements to provide additional support to complainants.

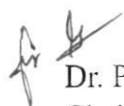
Action: The Committee decided to create a dedicated support mechanism to address the safety concerns of complainant

Mr. Akshay Vishwakarma proposed conducting awareness campaigns on ragging prevention for college students and staff.

Ms. Asmita Mumbaikar suggested using social media platforms to reach a wider audience.

Mr. Akshay Vishwakarma and Ms. Asmita Mumbaikar to lead the initiatives for awareness campaigns.

The meeting was adjourned.



Dr. Pradip P Chatterjee
Chairman



Ms. Sheeba Rajan
Member Secretary



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RASAYANI

Date: 20/12/2022

MINUTES OF MEETING

Meeting Details:-

A meeting of the Internal Complaint Committee was conducted on 20/12/2022 at 11.00 a.m. in the Directors Conference Hall.

Meeting Name: - Internal Complaint Committee Meeting

Meeting Objective: -

1. To read and confirm the minutes of the previous meeting held on 6th October 2022.
2. To discuss the Internal Complaint measures for the new academic year 2022-2023
3. Identifying training needs for Committee members regarding complaint handling and diversity and inclusion
4. Establishing a system to monitor the progress of investigations and reporting to college authorities

Location: - Directors Conference Hall.

Meeting Time: - 11:00 am

Date: - 20/12/2022 **Host:** - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1. Dr. Pradip Chatterjee	Chairman
2. Ms. Sheeba Rajan	Member Secretary
3. Ms. Sejal Malusare	Member
4. Mr. Ashish Ghodghate	Member
5. Mr. Hemjit Balakrishnan	Member
6. Mr. Akshay Vishwakarma	Member (male Students Representative)
7. Ms. . Asmita Mumbaikar	Member (Female Students Representative)



General Meeting Minutes (Decisions/ Discussion/ Ideas)

The meeting of the Internal Complaint Committee was called to order by Dr. Pradip P. Chatterjee at 11:00 a.m. in the Directors Conference Hall. The Chairman welcomed all members and briefly outlined the objectives of the meeting.

Ms. Sheeba Rajan, the Member Secretary, presented the minutes of the previous meeting held on 6th October 2022.

The Committee members reviewed the minutes and confirmed them without any objections.

The Committee discussed the implementation of Internal Complaint measures for the ongoing academic year 2022-2023.

Ms. Sejal Malusare suggested conducting orientation sessions for new students and faculty members to raise awareness about the Internal Complaint Committee's role and procedures.

Mr. Ashish Ghodghate proposed enhancing the visibility of the Committee's contact information and reporting procedures across campus.

Action: Ms. Sejal Malusare and Mr. Ashish Ghodghate to coordinate orientation sessions and improve the visibility of complaint reporting information.

The Committee identified the need for training regarding complaint handling, diversity, and inclusion.

Mr. Hemjit Balakrishnan suggested organizing workshops on effective complaint handling and sensitivity training.

Ms. Asmita Mumbaikar recommended collaborating with external experts for specialized training sessions.

Action: Mr. Hemjit Balakrishnan and Ms. Asmita Mumbaikar to plan and organize training workshops with external expert


The Committee discussed the importance of effectively monitoring the progress of investigations and reporting the outcomes to college authorities.


Mr. Akshay Vishwakarma proposed setting up a standardized reporting system to track complaint investigations and outcomes.

Action: Mr. Akshay Vishwakarma to develop a reporting system and present it for approval in the next meeting.

Dr. Pradip Chatterjee expressed his gratitude to all attendees for participating actively and making significant contributions to the meeting.

The gathering was terminated.


Dr. Pradip P Chatterjee
Chairman


Ms. Sheeba Rajan
Member Secretary



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PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
RESEARCH
RASAYANI

Date: 21/04/2022

MINUTES OF MEETING

Meeting Details:-

A meeting of the Internal Complaint Committee was conducted on 21/04/2022 in the Directors Conference Hall. at 11.00 a.m.

Meeting Name: - Internal Complaint Committee Meeting

Meeting Objective: -

- Identifying Ways to Support Complainants and Respondents
- Identifying Best Practices from Other Institutions
- Reviewing Committee's Future Goals and Objectives

Location: - Directors Conference Hall

Meeting Time: - 11:00 am
Chatterjee

Date: - : 21/04/2022

Host: - Dr. Pradip P

Meeting Invitees:-

The following members were present for the meeting:

13. Dr. Pradip Chatterjee	Chairman
14. Ms. Sheeba Rajan	Member Secretary
15. Mr. Vineet Murli	Member
16. Ms. Riddhi Mhatre	Member (Female Students Representative)
17. Mr. Sahil Naik	Member (Male Students Representative)
18. Ms. Sheena Nair	Member



General Meeting Minutes (Decisions/ Discussion/ Ideas)

The meeting of the Internal Complaint Committee was called to order by Dr. Pradip P. Chatterjee at 11:00 a.m. in the Directors Conference Hall. The Chairman welcomed all members and initiated discussions on the agenda items.

Ms. Sheeba Rajan presented a proposal outlining different support measures for both complainants and respondents during the complaint resolution process.

The Committee members discussed various options and agreed to establish a dedicated support system.

Mr. Vineet Murli shared insights from a study conducted on best practices in internal

complaint committees from other institutions.


The Committee members reviewed the findings and discussed potential strategies to implement relevant best practices.


Ms. Riddhi Mhatre led a brainstorming session to identify the committee's future goals and objectives, aligning them with the institution's vision.

The Committee collectively defined short-term and long-term goals for the upcoming year..

Dr. Pradip Chatterjee expressed his gratitude to all attendees for participating actively and making significant contributions to the meeting.

The gathering was terminated.


Dr. Pradip P Chatterjee
Chairman


Ms. Sheeba Rajan
Member Secretary



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PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
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RASAYANI

Date: 21/02/2022

MINUTES OF MEETING

Meeting Details:-

A meeting of the Internal Complaint Committee was conducted on 21/02/2022 in the Directors Conference Hall. at 11.00 a.m.

Meeting Name: - Internal Complaint Committee Meeting

Meeting Objective: -

- Update on Recent Complaints Received and Actions Taken
- Reviewing Case Records and Documentation for Past Complaints
- Monitoring and Updating Committee's Progress and Goals

Location: - Directors Conference Hall

Meeting Time: - 11:00 am

Date: - : 21/02/2022

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

7. Dr. Pradip Chatterjee	Chairman
8. Ms. Sheeba Rajan	Member Secretary
9. Mr. Vineet Murli	Member
10. Ms. Riddhi Mhatre	Member (Female Students Representative)
11. Mr. Sahil Naik	Member (Male Students Representative)
12. Ms. Sheena Nair	Member

General Meeting Minutes (Decisions/ Discussion/ Ideas)

The meeting of the Internal Complaint Committee was called to order by Dr. Pradip P. Chatterjee at 11:00 a.m. in the Directors Conference Hall. The Chairman welcomed all members and began the discussions on the agenda items.

Ms. Sheeba Rajan presented a summary of the recent complaints received by the committee, including the nature of the complaints and the actions taken so far.



The Committee members engaged in a detailed discussion about each case and provided valuable insights to address the issues effectively.

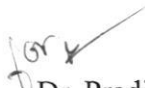
Mr. Vineet Murli shared a report containing details of past complaints, their resolutions, and the follow-up measures taken by the committee.

The Committee members reviewed the case records to ensure the accuracy of documentation.

Ms. Riddhi Mhatre proposed implementing a system to monitor the progress of ongoing cases and setting specific goals for the committee's future activities.

The Committee agreed that regular progress updates and goal-setting were essential for effective functioning. Dr. Pradip Chatterjee expressed his gratitude to all attendees for participating actively and making significant contributions to the meeting.

The gathering was terminated.


Dr. Pradip P Chatterjee
Chairman


Ms. Sheeba Rajan
Member Secretary



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RASAYANI

Date: 18/01/2022

MINUTES OF MEETING

Meeting Details:-

A meeting of the Internal Complaint Committee was conducted on 18/01/2022 in Directors Conference Hall. at 11.00 a.m.

Meeting Name: - Internal Complaint Committee Meeting

Meeting Objective: -

- Welcome and Introduction of Members
- Training Needs for Committee Members on Complaint Handling
- Monitoring and Updating Committee's Progress and Goals

Location: - Directors Conference Hall

Meeting Time: - 11:00 am

Date: - : 18/01/2022

Host: - Dr. Pradip P

Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1. Dr. Pradip Chatterjee	Chairman
2. Ms. Sheeba Rajan	Member Secretary
3. Mr. Vineet Murli	Member
4. Ms. Riddhi Mhatre	Member (Female Students Representative)
5. Mr. Sahil Naik	Member (Male Students Representative)
6. Ms. Sheena Nair	Member

General Meeting Minutes (Decisions/ Discussion/ Ideas)

The meeting of the Internal Complaint Committee was called to order by Dr. Pradip P. Chatterjee at 11:00 a.m. in the Directors Conference Hall. The Chairman welcomed all members and requested a brief self-introduction.

Each member introduced themselves, mentioning their name, role in the committee, and a brief background.

The Chairman thanked the members for their involvement in the committee and emphasized the importance of their contributions in handling complaints effectively.

Ms. Sheeba Rajan initiated a discussion on the need for specialized training for committee members in complaint handling and resolution.



The Committee members shared their insights on specific areas where training and skill development would be beneficial.

Action: The Committee agreed to explore training opportunities, both internal and external, to enhance their complaint handling capabilities.

Mr. Vineet Murli proposed implementing a system to monitor the progress of cases and maintain updated records regularly.

The Committee discussed the importance of goal-setting and periodic reviews to ensure the efficient functioning of the committee.

Action: Mr. Vineet Murli and Ms. Sheeba Rajan to establish a system for monitoring and updating the committee's progress and goals.

Dr. Pradip Chatterjee expressed his gratitude to all attendees for participating actively and making significant contributions to the meeting.

The gathering was terminated.



Dr. Pradip P Chatterjee
Chairman



Ms. Sheeba Rajan
Member Secretary



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Date: 16/04/2021

MINUTES OF MEETING

Meeting Details:-

A meeting of the Internal Complaint Committee was conducted on 14/01/2021 at 11.00 a.m. on google meet.

Meeting Name: - Internal Complaint Committee Meeting

Meeting Objective: -

- o Identifying Barriers to Remote Reporting and Addressing Complaints.
- o Reviewing Case Records and Documentation for Virtual Meetings.
- o Planning Feedback Mechanisms for Remote Complainants.

Location: - Google meet

Meeting Time: - 11:00 am

Date: - 14/01/2021

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

13. Dr. Pradip Chatterjee	Chairman
14. Ms. Sheeba Rajan	Member Secretary
15. Mr. Vineet Murli	Member
16. Ms. Riddhi Mhatre	Member (Female Students Representative)
17. Mr. Sahil Naik	Member (Male Students Representative)
18. Ms. Sheena Nair	Member

General Meeting Minutes (Decisions/ Discussion/ Ideas)

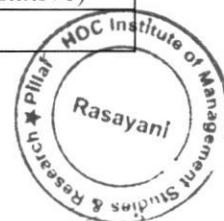
Dr. Pradip Chatterjee opened the meeting at the scheduled time 11:00.

Ms. Sheena Nair presented a summary of feedback and complaints received during remote reporting.

The Committee members discussed the challenges faced by complainants in the remote reporting process.

The Committee decided to conduct a survey to identify specific barriers and improve remote reporting mechanisms.

Ms. Sheeba Rajan shared a report on the status of case records and documentation for virtual



meetings.

The Committee members reviewed the documentation process and suggested enhancements for clarity and completeness.

Ms. Sheeba Rajan to update and maintain comprehensive case records for virtual meetings.

Mr. Vineet Murli proposed implementing a feedback mechanism to gather input from remote complainants.

The Committee members discussed various options, including anonymous feedback forms and follow-up surveys.

Mr. Vineet Murli to design and implement a feedback mechanism for remote complainants.

Dr. Pradip Chatterjee expressed his gratitude to all attendees for participating actively and making significant contributions to the meeting.

The gathering was terminated.



Dr. Pradip P Chatterjee
Chairman



Ms. Sheeba Rajan
Member Secretary



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PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
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RASAYANI

Date: 15/12/2020

MINUTES OF MEETING

Meeting Details:-

A meeting of the Internal Complaint Committee was conducted on 15/12/2020 at 11.00 a.m. on google meet.

Meeting Name: - Internal Complaint Committee Meeting

Meeting Objective: -

- Reviewing Committee's Reporting and Documentation Procedures for Remote Cases
- Discussion on Ensuring Fair and Impartial Investigations Remotely
- Identifying Strategies to Increase Awareness of Virtual Committee's Role.

Location: - Google meet

Meeting Time: - 11:00 am

Date: - 15/12/2020

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

7. Dr. Pradip Chatterjee	Chairman
8. Ms. Sheeba Rajan	Member Secretary
9. Mr. Vineet Murli	Member
10. Ms. Riddhi Mhatre	Member (Female Students Representative)
11. Mr. Sahil Naik	Member (Male Students Representative)
12. Ms. Sheena Nair	Member

General Meeting Minutes (Decisions/ Discussion/ Ideas)

Dr. Pradip Chatterjee opened the meeting at the scheduled time 11:00.

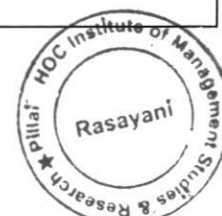
Ms. Sheeba Rajan, the Member Secretary, presented the existing reporting and documentation procedures for handling remote cases.

The Committee discussed the effectiveness of the current procedures and suggested potential improvements.

Ms. Sheeba Rajan to compile the feedback and propose necessary updates to the reporting and documentation procedures.

Dr. Pradip P. Chatterjee initiated a discussion on maintaining fairness and impartiality during remote investigations.

Ms. Riddhi Mhatre stressed the importance of providing all parties with equal opportunities



to present their case.

Mr. Vineet Murli suggested involving a neutral third-party mediator in complex cases.

Ms. Sheena Nair and Mr. Sahil Naik to explore the feasibility of involving a neutral third-party mediator and report back to the Committee.

The Committee brainstormed strategies to raise awareness about the Internal Complaint Committee's role in the virtual setting.


Mr. Vineet Murli proposed creating informative videos or infographics to explain the committee's functions.


Ms. Riddhi Mhatre suggested conducting virtual workshops on the committee's role and complaint reporting mechanisms.

Mr. Vineet Murli and Ms. Riddhi Mhatre to lead the efforts in creating informative content and organizing virtual workshops.

Dr. Pradip Chatterjee expressed his gratitude to all attendees for participating actively and making significant contributions to the meeting.

The gathering was terminated.


Dr. Pradip P Chatterjee
Chairman


Ms. Sheeba Rajan
Member Secretary



MAHATMA EDUCATION SOCIETY'S
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
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RASAYANI

Date: 30/10/2020

MINUTES OF MEETING

Meeting Details:-

A meeting of the Internal Complaint Committee was conducted on 30/10/2020 at 11.00 a.m. on google meet.

Meeting Name: - Internal Complaint Committee Meeting

Meeting Objective: -

- o Review of the arrangements made for Committee members to work remotely, if applicable.
- o Discussion on conducting investigations remotely and addressing any technical or logistical issues.
- o Discussion on the measures taken to ensure the uninterrupted functioning of the Internal Complaint Committee during the pandemic.

Location: - Google meet

Meeting Time: - 11:00 am

Date: - 30/10/2020

Host: - Dr. Pradip P Chatterjee

Meeting Invitees:-

The following members were present for the meeting:

1. Dr. Pradip Chatterjee	Chairman
2. Ms. Sheeba Rajan	Member Secretary
3. Mr. Vineet Murli	Member
4. Ms. Riddhi Mhatre	Member (Female Students Representative)
5. Mr. Sahil Naik	Member (Male Students Representative)
6. Ms. Sheena Nair	Member

General Meeting Minutes (Decisions/ Discussion/ Ideas)

Dr. Pradip Chatterjee opened the meeting at the scheduled time 11:00.am

Ms. Sheeba Rajan, the Member Secretary, presented the arrangements made for Committee members to work remotely during the pandemic.

The Committee members acknowledged the seamless transition to remote work and



expressed their satisfaction with the accessibility of necessary documents and communication tools.

Action: Ms. Sheeba Rajan to ensure continued support for remote work and address any technical issues that may arise.

The Committee discussed the challenges and potential concerns related to conducting investigations remotely.

Mr. Vineet Murli proposed creating standardized guidelines for remote investigations to ensure uniformity and fairness in the process.

Ms. Sheena Nair suggested establishing secure channels for communication and data exchange during the investigation.

Mr. Vineet Murli and Ms. Sheena Nair to collaborate on drafting guidelines and procedures for remote investigations.

Dr. Pradip Chatterjee commended the efforts of the Committee in ensuring uninterrupted functioning during the pandemic.

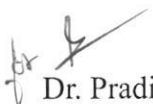
Ms. Riddhi Mhatre and Mr. Sahil Naik shared feedback from student representatives, expressing satisfaction with the Committee's responsiveness and support during this challenging time.

The Committee decided to maintain open channels of communication with students and staff to promptly address any concerns.

Action: Ms. Riddhi Mhatre and Mr. Sahil Naik to establish a system for regular communication and feedback collection.

Dr. Pradip Chatterjee expressed his gratitude to all attendees for participating actively and making significant contributions to the meeting.

The gathering was terminated.



Dr. Pradip P Chatterjee
Chairman



Ms. Sheeba Rajan
Member Secretary



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Date: 10/03/2020

MINUTES OF MEETING

Meeting detail :-

A meeting of the Internal Complaint Committee was conducted on 08/03/2020 at 03.00 p.m. in the Directors Conference Hall.

Meeting Name :- Internal Complaint Committee

Meeting Agenda: -Establishing a mechanism for feedback from complainants on the resolution process.

Reviewing the effectiveness of the complaint committee's actions and suggesting improvements.

Location: - Directors Conference Hall.

Meeting Time: - 03:00 pm

Date: - 08/03/2020

Host: - Dr. Pradip P Chatterjee

Members Invitees :-

The following members were present for the meeting:

1.Dr.C.R.Sashidharan Pillai	Director
2.Dr. Pradip Chatterjee	Associate Director
3.Ms. Sheeba Rajan	Member Secretary
4.Ms. Shreeja Joji	Member
5.Mr. Vineet Murli	Member
6.Ms. Ghodekar Shweta Representative)	Member (Female Students
7.Mr. Chavan Vishwajeet	Member (Male Students Representative)



General Meeting Minutes (Decisions/ Discussion/ Ideas)

The meeting was called to order at 03:00 p.m. by Chairman, Dr. Pradip Chatterjee.

The Chairman introduced the agenda items, emphasizing the importance of obtaining feedback from complainants to improve the resolution process and the overall effectiveness of the Internal Complaint Committee (ICC).

The committee discussed various ways to establish a feedback mechanism that ensures confidentiality and encourages open communication from complainants.

Ms. Sheeba Rajan suggested creating an anonymous feedback form that can be made available online and in physical copies for those who prefer a non-digital approach.

Mr. Vineet Murli proposed conducting follow-up interviews or surveys with complainants after the resolution of their cases to gather more comprehensive feedback.

Ms. Kadam Sayali and Mr. Bhavani Vivek emphasized the significance of clear and effective communication channels to encourage complainants to come forward and share their experiences.

The committee agreed to incorporate the feedback mechanism into the complaint resolution process and ensure that complainants are informed about the option to provide feedback once their cases are resolved.

Next, the committee reviewed the actions taken in past cases and discussed the outcomes and effectiveness of the resolutions.

Ms. Sheena Nair proposed conducting periodic internal audits to assess the committee's performance and identify potential areas for improvement.


The committee decided to hold quarterly reviews of their actions and progress to ensure continuous improvement in handling complaints.

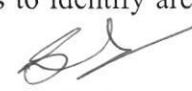
The Chairman concluded the meeting by expressing his gratitude to all members for their active participation and valuable contributions.

Ms. Sheeba Rajan and Mr. Vineet Murli will assist Mr. Ghosh Sir in creating an anonymous feedback form and conducting follow-up interviews/surveys.

Ms. Kadam Sayali and Mr. Bhavani Vivek will work on improving communication channels to encourage feedback from complainants.

The committee will conduct quarterly reviews of their actions and progress to identify areas for improvement.


Dr.C.R.Sashidharan Pillai
Director


Ms. Sheeba Rajan
Member Secretary



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Date: 13/01/2020

MINUTES OF MEETING

Meeting detail :-

A meeting of the Internal Complaint Committee was conducted on 12/01/2020 at 01.00 p.m. in the Directors Conference Hall.

Meeting Name :- Internal Complaint Committee

_Meeting Agenda: - Identifying training needs for Committee members regarding complaint handling and diversity and inclusion. Any other matter will be discussed with the permission of the chair if required.

Location: - Directors Conference Hall.

Meeting Time: - 01:00 pm

Date: - 12/01/2020

Host: - Dr. Pradip P Chatterjee



Members Invitees :-

The following members were present for the meeting:

Dr.C.R.Sashidharan Pillai	Director
Dr. Pradip Chatterjee	Associate Director
Ms. Sheeba Rajan	Member Secretary
Ms. Shreeja Joji	Member
Mr. Vineet Murli	Member
Ms. Ghodekar Shweta	Member (Female Students Representative)

General Meeting Minutes (Decisions/ Discussion/ Ideas)**Agenda:**

The Chairman explained the agenda, which focused on identifying training needs for Committee members to enhance their skills in complaint handling and promoting diversity and inclusion within the institution.

Members discussed the importance of continuous learning and staying updated on best practices in dealing with complaints and fostering an inclusive environment.

Ms. Sheeba Rajan suggested organizing workshops or training sessions, in collaboration with experts, to provide committee members with practical insights and knowledge on handling various types of complaints.

Mr. Vineet Murli emphasized the significance of understanding diversity and inclusion, as it plays a vital role in preventing and addressing complaints related to discrimination or bias.

It was decided that the Member Secretary, Mr. Ghosh Sir, would research and identify suitable training programs and resources, both internal and external, that can address the specific needs of the committee members.

Ms. Kadam Sayali and Mr. Bhavani Vivek proposed organizing interactive sessions with students to gather their feedback and suggestions on promoting a more inclusive campus environment.

The Chairman encouraged all members to actively participate in the training sessions to enhance their skills and contribute effectively to the committee's objectives.

In the "Any other matter" segment, Ms. Sheena Nair raised the concern of creating a more accessible platform for students to submit complaints and feedback anonymously. The committee agreed to explore possible options for implementing such a system.

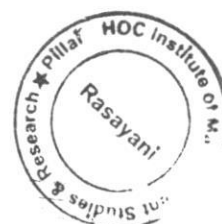
Mr. Ghosh Sir will research and identify appropriate training programs on complaint handling and diversity and inclusion for the committee members.

Ms. Sheeba Rajan and Mr. Vineet Murli will assist Mr. Ghosh Sir in organizing workshops or training sessions.

Ms. Kadam Sayali and Mr. Bhavani Vivek will coordinate with the student body to gather feedback and suggestions for fostering an inclusive campus environment.

The committee will explore options for implementing an anonymous complaint submission system.

The Chairman thanked all members for their valuable inputs and contributions to the meeting.





Dr. Pradip P Chatterjee
Chairman



Mr. Ghosh Sir
Member Secretary



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Date: 16/11/2019

MINUTES OF MEETING

Meeting details :-

Members of the Internal Complaint Committee are hereby informed to attend a meeting which will be held on 15/11/2019 in the Director's Conference Hall at 11:00 a.m.

Meeting Name :- Internal Complaint Committee.

Meeting objective :- Outlining the process of managing individual cases, including timelines and documentation.

Location: - Directors Conference Hall.

Meeting Time: - 11:00 am

Date: - 15/11/2019

Host: - Dr. Pradip P Chatterjee

Meeting Invitees: -

The following members were present for the meeting:

Dr.C.R.Sashidharan Pillai	Director
Dr. Pradip Chatterjee	Associate Director
Ms. Sheeba Rajan	Member Secretary
Ms. Shreeja Joji	Member
Mr. Vineet Murli	Member
Ms. Ghodekar Shweta	Member (Female Students Representative)
Mr. Chavan Vishwajeet	Member (Male Students Representative)

General Meeting Minutes (Decisions/ Discussion/ Ideas)

The meeting was called to order at 11:00 a.m. by Chairman, Dr. Pradip Chatterjee.



The objective of the meeting was to discuss and finalize the process of managing individual cases within the Internal Complaint Committee (ICC).

Dr. Pradip Chatterjee introduced the agenda and emphasized the importance of maintaining confidentiality and sensitivity while handling any complaint.

The members discussed the existing process and proposed some modifications to make it more efficient and transparent.

Ms. Kadam Sayali and Mr. Bhavani Vivek, the student representatives, provided valuable insights into the concerns and perspectives of the student body.

Mr. Ghosh Sir, as the Member Secretary, will be responsible for overseeing the implementation of the decisions and ensuring that the timeline for resolving complaints is followed.

Ms. Sheeba Rajan and Ms. Sheena Nair offered to conduct periodic awareness sessions for students and staff to educate them about the ICC's role and how to approach the committee in case of any complaints.

Mr. Ghosh Sir will ensure the proper documentation of all cases and monitor the resolution process.

Ms. Sheeba Rajan and Ms. Sheena Nair will organize awareness sessions on the role and functioning of the ICC



Dr.C.R.Sashidharan Pillai
Directore



Ms.Sheeba Rajan
Member Secretary



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Date: - 17/01/2024

MINUTES OF THE MEETING

Meeting Details: A meeting of the Committee for Prevention of Atrocities to SC/ST was conducted on 17/01/2024 at 11:30 a.m. in the Director's Conference Hall

Meeting Name: Discussion on Committee for Prevention of Atrocities to SC/ST

Meeting Location: Director's Conference Hall

Meeting Time & Date: 11:30 a.m. onwards, 17/01/2024

Meeting Host: Dr. Ketan Vira

Meeting Invitees: The following members were present for the meeting

- | | |
|------------------------|--|
| 1. Dr. Ketan Vira | Chairman |
| 2. Ms. Sheena Nair | Member |
| 3. Ms. Ashrin Khan | Member |
| 4. Prof. Rashpal Saini | Member |
| 5. Ms. Kajal Mishra | Female Member, Students Representative |
| 6. Mr. Swapnil Abhang | Male Member, Students Representative |
| 7. Ms. Sheeba Rajan | Member Secretary |

General Meeting Minutes:

Dr. Ketan Vira was in the chair. He welcomed all the members present.


Ms. Sheeba Rajan, Members Secretary read the minutes of the meetings held on 18/11/2023. The minutes were found in order; & then it was confirmed by the Chairman & all Committee.

The Students Representatives both Mr. Swapnil Abhang (Male Student Representative) & Ms. Kajal Mishra (Female Student Representative) informed the committee that there were no complaints received from any students belonging to SC/ST Category till date.

Member Secretary, Ms. Sheeba Rajan of committee has informed that the committee has not received any complaints from any student or staff member belonging to SC/ST category till date.

The meeting ended with vote of thanks to the chair.


Dr. Ketan Vira
Chairman


Ms. Sheeba Rajan
Members Secretary

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Date: - 18/11/2023

MINUTES OF THE MEETING

Meeting Details: A meeting of the Committee for Prevention of Atrocities to SC/ST was conducted on 18/11/2023 at 02:00 p.m. in the Board Meeting Room

Meeting Name: Discussion on Committee for Prevention of Atrocities to SC/ST

Meeting Objectives:

- To ensure the Prevention of Atrocities (as defined within the meeting of this Act) on the SC/ST Staff, Faculty & Students.
- To hear & resolve the issues/complaints if any; of such nature of Atrocity reported/complained.
- To conduct the inquires on the reported & complained issues & to aid the Management of the Institute in this regard for the Justice & Smooth functioning of the Institute.

Meeting Location: Board Meeting Room

Meeting Time & Date: 02:00 p.m. onwards, 18/11/2023

Meeting Host: Dr. Ketan Vira

Meeting Invitees: The following members were present for the meeting

- | | |
|------------------------|--|
| 1. Dr. Ketan Vira | Chairman |
| 2. Ms. Sheena Nair | Member |
| 3. Ms. Ashrin Khan | Member |
| 4. Prof. Rashpal Saini | Member |
| 5. Ms. Kajal Mishra | Female Member, Students Representative |
| 6. Mr. Swapnil Abhang | Male Member, Students Representative |
| 7. Ms. Sheeba Rajan | Member Secretary |

General Meeting Minutes:

Dr. Ketan Vira was in the chair. He welcomed all the members present.

Ms. Sheeba Rajan, Members Secretary read the minutes of the meetings held on 09/02/2023. The minutes were found in order; & then it was confirmed by the Chairman & all Committee.

Ms. Ashrin Khan said there are new members added in the committee for Prevention of Atrocities to SC/ST; they should be aware about the norms of the committee & should suggest some ideas.

Prof. Rashpal Saini has suggested the committee that we have to inform the fresh students during the orientation program that the atrocities against SC/ST students is a criminal offence and strongest punitive action shall be initiated against erring students, teaching and non-teaching staff. We also have to distribute copies of 'The Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989' during the orientation program.

All members of the committee discussed on the directives given by the statutory authorities regarding the prevention of Atrocities to SC/ST students and staff members in the institute. The committee reaffirmed that zero tolerance shall be adopted at the highest level in our college and serious action will be taken against the students, teaching and non-teaching staff if found indulge and involve in any kind of atrocities to SC/ST students.

The committee approved these suggestions.

Ms. Sheeba Rajan, Members Secretary of committee has informed that the committee has not received any complaints from any student or staff member belonging to SC/ST category till date.

The meeting ended with vote of thanks to the chair.



Dr. Ketan Vira
Chairman



Ms. Sheeba Rajan
Members Secretary

**Mahatma Education Society's
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RASAYANI**

Date: - 17/01/2023

MINUTES OF THE MEETING

Meeting Details: A meeting of the Committee for Prevention of Atrocities to SC/ST was conducted on 17/01/2023 at 11:30 a.m. in the Director's Conference Hall

Meeting Name: Discussion on Committee for Prevention of Atrocities to SC/ST

Meeting Location: Director's Conference Hall

Meeting Time & Date: 11:30 a.m. onwards, 17/01/2023

Meeting Host: Dr. Pradip P. Chatterjee

Meeting Invitees: The following members were present for the meeting

- | | |
|-----------------------------|--|
| 1. Dr. Pradip P. Chatterjee | Chairman |
| 2. Ms. Sheena Nair | Member |
| 3. Ms. Ashrin Khan | Member |
| 4. Mr. Vineet Murli | Member |
| 5. Ms. Sonali Gavit | Female Member, Students Representative |
| 6. Mr. Swapnil Abhang | Male Member, Students Representative |
| 7. Mr. Ashish Godghate | Member Secretary |

General Meeting Minutes:

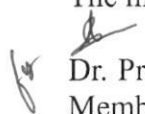
Dr. Pradip P. Chatterjee was in the chair. He welcomed all the members present.


Mr. Ashish Godghate, Members Secretary read the minutes of the meetings held on 18/11/2022. The minutes were found in order; & then it was confirmed by the Chairman & all Committee.

The Students Representatives both Mr. Swapnil Abhang (Male Student Representative) & Ms. Sonali Gavit (Female Student Representative) informed the committee that there were no complaints received from any students belonging to SC/ST Category till date.

Member Secretary, Mr. Ashish Godghate of committee has informed that the committee has not received any complaints from any student or staff member belonging to SC/ST category till date.

The meeting ended with a vote of thanks to the chair.


Dr. Pradip P. Chatterjee
Members Secretary


Mr. Ashish Godghate Chairman



**Mahatma Education Society's
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RASAYANI**

Date: - 18/11/2022

MINUTES OF THE MEETING

Meeting Details: A meeting of the Committee for Prevention of Atrocities to SC/ST/OBC was conducted on 18/11/2022 at 02:00 p.m. in the Board Meeting Room

Meeting Name: Discussion on Committee for Prevention of Atrocities to SC/ST/OBC

Meeting Objectives:

- To ensure the Prevention of Atrocities (as defined within the meeting of this Act) on the SC/ST/OBC Staff, Faculty & Students.
- To hear & resolve the issues/complaints if any; of such nature of Atrocity reported/complained.
- To conduct the inquiries on the reported & complained issues & to aid the Management of the Institute in this regard for the Justice & Smooth functioning of the Institute.

Meeting Location: Board Meeting Room

Meeting Time & Date: 02:00 p.m. onwards, 18/11/2022

Meeting Host: Dr. Pradip Chatterjee

Meeting Invitees: The following members were present for the meeting

- | | |
|-----------------------------|--|
| 1. Dr. Pradip P. Chatterjee | Chairman |
| 2. Ms. Sheena Nair | Member |
| 3. Ms. Ashrin Khan | Member |
| 4. Mr. Vineet Murli | Member |
| 5. Ms. Sonali Gavit | Female Member, Students Representative |
| 6. Mr. Swapnil Abhang | Male Member, Students Representative |
| 7. Mr. Ashish Godghate | Member Secretary |

General Meeting Minutes:



Dr. Pradip Chatterjee was in the chair. He welcomed all the members present.

Mr. Ashish Godghate, Members Secretary read the minutes of the meetings held on 09/02/2022. The minutes were found in order; & then it was confirmed by the Chairman & all Committee.

Ms. Ashrin Khan said there are new members added in the committee for Prevention of Atrocities to SC/ST/OBC; they should be aware about the norms of the committee & should suggest some ideas.

Mr. Vineet Murli has suggested to the committee that we have to inform the fresh students during the orientation program that the atrocities against SC/ST/OBC students is a criminal offense and strongest punitive action shall be initiated against erring students, teaching and non-teaching staff. We also have to distribute copies of 'The Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989' during the orientation program.

All members of the committee discussed the directives given by the statutory authorities regarding the prevention of Atrocities to SC/ST/OBC students and staff members in the institute. The committee reaffirmed that zero tolerance shall be adopted at the highest level in our college and serious action will be taken against the students, teaching and non-teaching staff if found indulging and involved in any kind of atrocities to SC/ST/OBC students.

The committee approved these suggestions.

Mr. Ashish Godghate, Members Secretary of committee has informed that the committee has not received any complaints from any student or staff member belonging to SC/ST/OBC category till date.

The meeting ended with a vote of thanks to the chair.

for

Dr. Pradip P. Chatterjee
Chairman

Mr. Ashish Godghate
Members Secretary



**Mahatma Education Society's
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
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Date: - 12/02/2022

MINUTES OF THE MEETING

Meeting Details: A meeting of the Committee for Prevention of Atrocities to SC/ST was conducted on 12/02/2022 at 11:30 a.m. in the Director's Conference Hall

Meeting Name: Discussion on Committee for Prevention of Atrocities to SC/ST

Meeting Location: Director's Conference Hall

Meeting Time & Date: 11:30 a.m. onwards, 12/02/2022

Meeting Host: Dr. Pradip P. Chatterjee

Meeting Invitees: The following members were present for the meeting

- | | |
|-----------------------------|--|
| 1. Dr. Pradip P. Chatterjee | Chairman |
| 2. Ms. Sheena Nair | Member |
| 3. Ms. Ashrin Khan | Member |
| 4. Mr. Vineet Murli | Member |
| 5. Ms. Mayura Ramakabal | Female Member, Students Representative |
| 6. Mr. Roshan Parab | Male Member, Students Representative |
| 7. Mr. Ashish Godghate | Member Secretary |



General Meeting Minutes:


Dr. Pradip P. Chatterjee was in the chair. He welcomed all the members present.

Mr. Ashish Godghate, Members Secretary read the minutes of the meetings held on 17/01/2022. The minutes were found in order; & then it was confirmed by the Chairman & all Committee.

The Students Representatives both Mr. Roshan Parab (Male Student Representative) & Ms. Mayura Ramakabal (Female Student Representative) informed the committee that there were no complaints received from any students belonging to SC/ST Category till date.

Member Secretary, Mr. Ashish Godghate of committee has informed that the committee has not received any complaints from any student or staff member belonging to SC/ST category till date.

The meeting ended with vote of thanks to the chair.


Dr. Pradip P. Chatterjee
Members Secretary

Mr. Ashish Godghate Chairman



**Mahatma Education Society's
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RASAYANI**

Date: - 17/01/2022

MINUTES OF THE MEETING

Meeting Details: A meeting of the Committee for Prevention of Atrocities to SC/ST was conducted on 17/01/2022 at 11:30 a.m. in the Director's Conference Hall

Meeting Name: Discussion on Committee for Prevention of Atrocities to SC/ST

Meeting Objectives:

- To Promote anonymous reporting of Atrocities to SC/ST/OBC students.
- To hear & resolve the issues/complaints if any; of such nature of Atrocity reported/complained.
- To conduct the inquires on the reported & complained issues & to aid the Management of the Institute in this regard for the Justice & Smooth functioning of the Institute.

Meeting Location: Director's Conference Hall

Meeting Time & Date: 11:30 a.m. onwards, 17/01/2023

Meeting Host: Dr. Pradip P. Chatterjee

Meeting Invitees: The following members were present for the meeting

- | | |
|-----------------------------|--|
| 1. Dr. Pradip P. Chatterjee | Chairman |
| 2. Ms. Sheena Nair | Member |
| 3. Ms. Ashrin Khan | Member |
| 4. Mr. Vineet Murli | Member |
| 5. Ms. Mayura Ramakabal | Female Member, Students Representative |



- | | |
|------------------------|--------------------------------------|
| 6. Mr. Roshan Parab | Male Member, Students Representative |
| 7. Mr. Ashish Godghate | Member Secretary |

General Meeting Minutes:

Dr. Pradip P. Chatterjee was in the chair. He welcomed all the members present.

Mr. Ashish Godghate, Members Secretary read the minutes of the meetings held on 18/11/2022. The minutes were found in order; & then it was confirmed by the Chairman & all Committee.


Ms. Ashrin Khan said there are new members added in the committee for Prevention of Atrocities to SC/ST; they should be aware about the norms of the committee & should suggest some ideas.

Mr. Vineet Murli Sneha Bahadure has suggested to the committee that we have to form an Announce Complaint Box to prevent atrocities against SC/ST students, which will allow those students who want to inform about any such atrocities against SC/ST students, but don't want to reveal their identity. We also have to announce this new Grievance Redress Mechanism during the orientation program.

The Students Representatives both Mr. Roshan Parab (Male Student Representative) & Ms. Mayura Ramakabal (Female Student Representative) informed the committee that there were no complaints received from any students belonging to SC/ST Category till date.

Member Secretary, Mr. Ashish Godghate of committee has informed that the committee has not received any complaints from any student or staff member belonging to SC/ST category till date.

The meeting ended with vote of thanks to the chair.

for 
Dr. Pradip P. Chatterjee
Members Secretary

Mr. Ashish Godghate Chairman



**Mahatma Education Society's
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
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Date: - 15/11/2021

MINUTES OF THE MEETING

Meeting Details: A meeting of the Committee for Prevention of Atrocities to SC/ST/OBC was conducted on 15/11/2021 at 02:00 p.m. in the Board Meeting Room.

Meeting Name: Discussion on Committee for Prevention of Atrocities to SC/ST/OBC

Meeting Objectives:

- To Fellowship amongst students on the SC/ST/OBC Staff, Faculty & Students.
- To hear & resolve the issues/complaints if any; of such nature of Atrocity reported/complained.
- To conduct the inquires on the reported & complained issues & to aid the Management of the Institute in this regard for the Justice & Smooth functioning of the Institute.

Meeting Location: Board Meeting Room.

Meeting Time & Date: 02:00 p.m. onwards, 15/11/2021

Meeting Host: Dr. Pradip Chatterjee

Meeting Invitees: The following members were present for the meeting

- | | |
|-----------------------------|--|
| 1. Dr. Pradip P. Chatterjee | Chairman |
| 2. Ms. Archana Garude | Member |
| 3. Mr. Sankesh Lawande | Member |
| 4. Mr. Megha Gaikwad | Member |
| 5. Ms. Mayura Ramakabal | Female Member, Students Representative |
| 6. Mr. Roshan Parab | Male Member, Students Representative |
| 7. Mr. Aashish Godghate | Member Secretary |



General Meeting Minutes:

Dr. Pradip Chatterjee was in the chair. He welcomed all the members present.

Mr. Ashish Godghate, Members Secretary read the minutes of the meetings held on 15/06/2021. The minutes were found in order; & then it was confirmed by the Chairman & all Committee.

Ms. Archana Garude, said there are new members added in the committee for Prevention of Atrocities to SC/ST/OBC; they should be aware about the norms of the committee & should suggest some ideas.

Mr. Megha Gaikwad has suggested the committee that we have to include diverged group activities to promote fellowship amount students and the activities will also promote that atrocities against SC/ST/OBC students is a criminal offense and strongest punitive action shall be initiated against erring students, teaching and non-teaching staff.

All members of the committee discussed the directives given by the statutory authorities regarding the prevention of Atrocities to SC/ST/OBC students and staff members in the institute. The committee reaffirmed that zero tolerance shall be adopted at the highest level in our college and serious action will be taken against the students, teaching and non-teaching staff if found indulging and involved in any kind of atrocities to SC/ST/OBC students.

The committee approved these suggestions.

Mr. Ashish Godghate, Members Secretary of committee has informed that the committee has not received any complaints from any student or staff member belonging to SC/ST/OBC category till date.

The meeting ended with a vote of thanks to the chair.

for 

Dr. Pradip P. Chatterjee
Chairman



Mr. Ashish Godghate
Members Secretary



**Mahatma Education Society's
PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND
RESEARCH
RASAYANI**

Date: - 15th June 2021

MINUTES OF THE MEETING

Meeting Details: A meeting of the Committee for Prevention of Atrocities to SC/ST/OBC was conducted on 15th June 2021 at 11:30 a.m. on google meet.

Meeting Name: Discussion on Committee for Prevention of Atrocities to SC/ST/OBC

Meeting Location: Google meet

Meeting Objective:

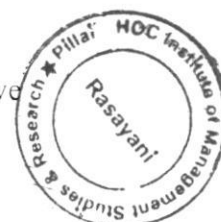
- To read & confirm the minutes of the previous meeting held on 19th February 2021.
- Planning initiatives to create awareness among college/institution members about the Committee's work.
- Identifying areas for policy advocacy to promote inclusivity and equal opportunities.
- Discussing and resolving any specific concerns raised by SC/ST/OBC community members.

Meeting Time & Date: 11:30 a.m. onwards, 15th June 2021

Meeting Host: Dr. Pradip P. Chatterjee

Meeting Invitees: The following members were present for the meeting

- | | |
|-----------------------------|--|
| 1. Dr. Pradip P. Chatterjee | Chairman |
| 2. Ms. Sheena Nair | Member |
| 3. Ms. Ashrin Khan | Member |
| 4. Mr. Vineet Murli | Member |
| 5. Ms. Megha Gaikwad | Female Member, Students Representative |
| 6. Mr. Sankesh Lawande | Male Member, Students Representative |
| 7. Mr. Ashish Godghate | Member Secretary |



General Meeting Minutes:

The meeting of the Committee for Prevention of Atrocities to SC/ST/OBC was called to order at 11:30 a.m. by Dr. Pradip P. Chatterjee, the Chairman of the committee. The attendees were present on Google Meet, and the meeting commenced with a warm welcome and introduction of all the participants.

The Chairman requested the members to review the minutes of the previous meeting held on 19th February 2021, which were circulated before the current meeting.

After reviewing the minutes, the members confirmed and approved them without any objections.

The Committee discussed various awareness initiatives to promote the Committee's work and its objectives.

Ms. Sheena Nair suggested organizing webinars, workshops, and awareness campaigns in collaboration with colleges and institutions.

Ms. Megha Gaikwad and Mr. Sankesh Lawande offered to coordinate with their respective student communities to help in organizing these events.

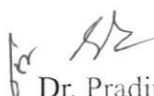
Mr. Vineet Murli presented a list of potential areas where policy advocacy could help promote inclusivity and equal opportunities for SC/ST/OBC communities.

The Committee selected three priority areas for initial advocacy efforts: access to quality education, employment opportunities, and social welfare schemes.

It was decided that the Committee would prepare policy briefs and recommendations for these areas and present them to relevant authorities and decision-makers.

Mr. Ashish Godghate informed the Committee about specific concerns raised by SC/ST/OBC community members through emails and feedback forms.

The Committee members discussed each concern in detail and decided to form subcommittees to address these issues effectively


Dr. Pradip P. Chatterjee
Chairman

Mr. Ashish Godghate
Members Secretary



**Mahatma Education Society's
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Date: - 19th February 2021

MINUTES OF THE MEETING

Meeting Details: A meeting of the Committee for Prevention of Atrocities to SC/ST/OBC was conducted on 19th February 2021 at 02:00 p.m. on Google Meet.

Meeting Name: Discussion on Committee for Prevention of Atrocities to SC/ST/OBC

Meeting Objectives:

- 1 Collecting and analyzing data related to the representation and progress of SC/ST/OBC community members.
- 2 Exploring collaborations with external organizations working for the welfare of marginalized communities.
- 3 Updating the Committee on government schemes and benefits available to SC/ST/OBC communities..

Meeting Location: Google meet

Meeting Time & Date: 01:30 p.m. onwards, 19th February 2021

Meeting Host: Dr. Pradip Chatterjee

Meeting Invitees: The following members were present for the meeting

- | | |
|-----------------------------|--|
| 1. Dr. Pradip P. Chatterjee | Chairman |
| 2. Ms. Sheena Nair | Member |
| 3. Ms. Ashrin Khan | Member |
| 4. Mr. Vineet Murli | Member |
| 5. Ms. Mayuri Gharat | Female Member, Students Representative |
| 6. Ms. Mohini Parde | Female Member, Students Representative |
| 7. Mr. Ashish Godghate | Member Secretary |

General Meeting Minutes:

The meeting of the Committee for Prevention of Atrocities to SC/ST/OBC was called to order by Dr. Pradip Chatterjee at 01:30 p.m. via Google Meet. The attendees introduced themselves, and the Chairman outlined the objectives of the meeting.

Dr. Pradip Chatterjee emphasized the importance of comprehensive data to formulate effective policies and initiatives.



Ms. Ashrin Khan presented a proposal on the methodologies and resources required for data collection. The proposal was discussed and approved by the Committee.

Mr. Vineet Murli volunteered to lead the data analysis subcommittee, and the other members agreed to support him..

Ms. Sheena Nair shared a list of potential organizations working for the welfare of SC/ST/OBC communities.

The Committee discussed the criteria for selecting partner organizations and decided to consider their track record, credibility, and alignment with the Committee's objectives.


Ms. Mayuri Gharat and Ms. Mohini Parde were assigned to initiate contact with the shortlisted organizations and report their findings in the next meeting.

Mr. Ashish Godghate presented a detailed report on the current government schemes and benefits applicable to SC/ST/OBC communities.

The Committee highlighted the importance of disseminating this information widely, including in rural areas.

Ms. Sheena Nair suggested organizing awareness workshops in collaboration with selected partner organizations, and the idea was warmly received.

The meeting ended with a vote of thanks to the chair.


Dr. Pradip P. Chatterjee
Chairman

Mr. Ashish Godghate
Members Secretary



**Mahatma Education Society's
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Date: - 27/11/2020

MINUTES OF THE MEETING

Meeting Details: A meeting of the Committee for Prevention of Atrocities to SC/ST/OBC was conducted on 27/11/2020 at 02:00 p.m. on Google Meet.

Meeting Name: Discussion on Committee for Prevention of Atrocities to SC/ST/OBC

Meeting Objectives:

- 1 Collecting and analyzing data related to the representation and progress of SC/ST/OBC community members.
- 2 Exploring collaborations with external organizations working for the welfare of marginalized communities.
- 3 Updating the Committee on government schemes and benefits available to SC/ST/OBC communities..

Meeting Location: Google meet

Meeting Time & Date: 01:30 p.m. onwards, 27/11/2020

Meeting Host: Dr. Pradip Chatterjee

Meeting Invitees: The following members were present for the meeting

- | | |
|-----------------------------|--|
| 1. Dr. Pradip P. Chatterjee | Chairman |
| 2. Ms. Sheena Nair | Member |
| 3. Ms. Ashrin Khan | Member |
| 4. Mr. Vineet Murli | Member |
| 5. Ms. Mayuri Gharat | Female Member, Students Representative |
| 6. Ms. Mohini Parde | Female Member, Students Representative |



7. Mr. Ashish Godghate

Member Secretary

General Meeting Minutes:

The meeting of the Committee for Prevention of Atrocities to SC/ST/OBC was called to order by Dr. Pradip Chatterjee at 01:30 p.m. via Google Meet. The attendees introduced themselves, and the Chairman outlined the objectives of the meeting.

Collecting and analyzing data related to the representation and progress of SC/ST/OBC community members.

Dr. Pradip Chatterjee emphasized the importance of accurate data collection to understand the current status of SC/ST/OBC communities.

Ms. Ashrin Khan proposed forming a subcommittee responsible for gathering and analyzing the relevant data. The suggestion was accepted, and members were asked to volunteer or recommend suitable candidates.

Ms. Sheena Nair presented a list of potential organizations with a proven track record in supporting marginalized communities.

The Committee discussed the benefits of forming partnerships with these organizations and decided to shortlist three organizations for further evaluation.

Ms. Mayuri Gharat and Ms. Mohini Parde offered to coordinate with these organizations.

Mr. Vineet Murli shared a comprehensive report on the latest government schemes and benefits applicable to SC/ST/OBC communities.

The Committee acknowledged the need to disseminate this information to the eligible individuals and decided to create informational pamphlets for distribution.

The meeting ended with a vote of thanks to the chair.


Dr. Pradip P. Chatterjee
Chairman

Mr. Ashish Godghate
Members Secretary



**Mahatma Education Society's
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Date: - 06/06/2020

MINUTES OF THE MEETING

Meeting Details: A meeting of the Committee for Prevention of Atrocities to SC/ST/OBC was conducted on 06/06/2020 at 11:30 a.m. on google meet.

Meeting Name: Discussion on Committee for Prevention of Atrocities to SC/ST/OBC

Meeting Location: Google meet

Meeting Objective:

- To read & confirm the minutes of the previous meeting held on 19/02/2019.
- Implementing reservation policies effectively to ensure fair representation of marginalized communities.
- Creating awareness about scholarships and financial aid opportunities for SC/ST/OBC students

Meeting Time & Date: 11:30 a.m. onwards, 19/02/2019

Meeting Host: Dr. Pradip P. Chatterjee

Meeting Invitees: The following members were present for the meeting

- | | |
|-----------------------------|--|
| 1. Dr. Pradip P. Chatterjee | Chairman |
| 2. Ms. Sheena Nair | Member |
| 3. Ms. Ashrin Khan | Member |
| 4. Mr. Vineet Murli | Member |
| 5. Ms. Megha Gaikwad | Female Member, Students Representative |
| 6. Mr. Sankesh Lawande | Male Member, Students Representative |
| 7. Mr. Ashish Godghate | Member Secretary |



General Meeting Minutes:

The meeting of the Committee for Prevention of Atrocities to SC/ST/OBC was called to order at 11:30 a.m. by Dr. Pradip P. Chatterjee, the Chairman of the committee. The attendees were present on Google Meet, and the meeting commenced with a warm welcome and introduction of all the participants.


The Chairman initiated the meeting by reading the minutes of the previous meeting held on 19/02/2019. Each member was given the opportunity to provide their inputs and suggestions

regarding the accuracy and completeness of the minutes. After a thorough discussion, the minutes were unanimously approved and confirmed.

The committee then moved on to discuss the effective implementation of reservation policies to ensure fair representation of marginalized communities. Ms. Sheena Nair and Ms. Ashrin Khan shared their findings and suggestions based on their research. Mr. Vineet Murli also contributed valuable insights to enhance the existing policies. The members agreed to review and revise the current procedures to overcome any obstacles in the implementation process.

Next, the focus shifted to creating awareness about scholarships and financial aid opportunities for SC/ST/OBC students. Ms. Megha Gaikwad and Mr. Sankesh Lawande presented their research on various scholarship programs available for deserving students belonging to marginalized communities. The committee applauded their efforts and decided to collaborate with educational institutions and governmental bodies to disseminate this information effectively.

As the meeting came to a close, Dr. Pradip P. Chatterjee, the Chairman, thanked all the participants for their active involvement and constructive contributions. He encouraged everyone to continue their efforts in promoting social justice and inclusivity. The next meeting was scheduled for 25/07/2020 at 11:00 a.m. via Google Meet.


Dr. Pradip P. Chatterjee
Chairman

Mr. Ashish Godghate
Members Secretary

**Mahatma Education Society's
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Date: - 19/02/2019

MINUTES OF THE MEETING

Meeting Details: A meeting of the Committee for Prevention of Atrocities to SC/ST/OBC was conducted on 19/02/2019 at 11:30 a.m. on google meet .

Meeting Name: Discussion on Committee for Prevention of Atrocities to SC/ST/OBC

Meeting Location: Director's Conference Hall

Meeting Time & Date: 11:30 a.m. onwards, 19/02/2019

Meeting Host: Dr. Pradip P. Chatterjee

Meeting Invitees: The following members were present for the meeting

- | | |
|-----------------------------|--|
| 1. Dr. Pradip P. Chatterjee | Chairman |
| 2. Ms. Sheena Nair | Member |
| 3. Ms. Ashrin Khan | Member |
| 4. Mr. Vineet Murli | Member |
| 5. Ms. Megha Gaikwad | Female Member, Students Representative |
| 6. Mr. Sankesh Lawande | Male Member, Students Representative |
| 7. Mr. Ashish Godghate | Member Secretary |

General Meeting Minutes:

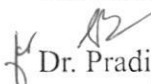
Dr. Pradip P. Chatterjee was in the chair. He welcomed all the members present.

Mr. Roshan Parab, Members Secretary read the minutes of the meetings held on 23/11/2018. The minutes were found in order; & then it was confirmed by the Chairman & all Committee.

The Students Representatives both Mr. Sankesh Lawande (Male Student Representative) & Ms. Megha Gaikwad (Female Student Representative) informed the committee that there were no complaints received from any students belonging to SC/ST/OBC Category till date.

Member Secretary, Mr. Roshan Parab of committee has informed that the committee has not received any complaints from any student or staff member belonging to SC/ST/OBC category till date.

The meeting ended with a vote of thanks to the chair.


Dr. Pradip P. Chatterjee
Chairman



Mr. Ashish Godghate
Members Secretary

**Mahatma Education Society's
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Date: - 23rd/11/2018

MINUTES OF THE MEETING

Meeting Details: A meeting of the Committee for Prevention of Atrocities to SC/ST/OBC was conducted on 23rd/11/2018 at 02:00 p.m. on Google Meet.

Meeting Name: Discussion on Committee for Prevention of Atrocities to SC/ST/OBC

Meeting Objectives:

- o To ensure the Prevention of Atrocities (as defined within the meeting of this Act) on the SC/ST/OBC Staff, Faculty & Students.
- o To hear & resolve the issues/complaints if any; of such nature of Atrocity reported/complained.
- o To have Meetings with SC ST & OBC students to get an idea about implementation and impact of the initiatives for Student's welfare.

Meeting Location: Google meet

Meeting Time & Date: 01:30 p.m. onwards, 21/11/2018

Meeting Host: Dr. Pradip Chatterjee

Meeting Invitees: The following members were present for the meeting

- | | |
|-----------------------------|--|
| 1. Dr. Pradip P. Chatterjee | Chairman |
| 2. Ms. Sheena Nair | Member |
| 3. Ms. Ashrin Khan | Member |
| 4. Mr. Vineet Murli | Member |
| 5. Ms. Megha Gaikwad | Female Member, Students Representative |
| 6. Mr. Sankesh Lawande | Male Member, Students Representative |
| 7. Mr. Ashish Godghate | Member Secretary |



General Meeting Minutes:

Dr. Pradip Chatterjee was in the chair. He welcomed all the members present.

Mr. Ashish Godghate, Members Secretary read the minutes of the meetings held on 19/02/2019. The minutes were found in order; & then it was confirmed by the Chairman & all Committee.

MS. Megha Gaikwad said there are new members added in the committee for Prevention of Atrocities to SC/ST/OBC; they should be aware about the norms of the committee & should suggest some ideas.

Mr. Sankesh Lawande has suggested the committee that we have to have meetings with SC, ST and OBC students for getting their feedback on the implementation of the different initiatives taken for the prevention of Atrocities to SC/ST/OBC students for better understanding of students difficulties.

All members of the committee discussed on the directives given by the statutory authorities regarding the prevention of Atrocities to SC/ST/OBC students and staff members in the institute. The committee reaffirmed that zero tolerance shall be adopted at the highest level in our college and serious action will be taken against the students, teaching and non-teaching staff if found indulge and involve in any kind of atrocities to SC/ST/OBC students.

The committee approved these suggestions.

Mr. Ashish Godghate, Members Secretary of committee has informed that the committee has not received any complaints from any student or staff member belonging to SC/ST/OBC category till date.

The meeting ended with vote of thanks to the chair.



Dr. Pradip P. Chatterjee
Chairman

Mr. Ashish Godghate
Members Secretary

